

**Executive Committee Meeting Minutes**  
**11 September 2024**  
**12:40 –1:20**

Present: Kip Curtis, Ozeas Costa, Shellie Kowalski, Andrew Mueller, Joe Fahey, Elizabeth Kolkovich, Cynthia Callahan, Jason Opal

**I. The Conversation: Spring 2025 Course Schedule and Related Topics and Questions**

Kip Curtis sent EC members in advance two documents to background the topic of the meeting. One was a list of Spring 2025 courses organized by day and time. The other was a Gantt chart of a Monday in Spring semester 2025 indicating courses and their delivery times. To begin the discussion, he posed three questions:

1. What is the balance of classes offered at OSU-M over time? Do they make sense on a broader curricular level?
2. Nearly ½ of all classes taught in spring are taught at “non-standard” times causing curricular overlaps that conflict with other scheduled courses. This tends to create scheduling difficulties for students. How could we better schedule courses to avoid those situations. The course schedule of the BSET program as well as the extended lab times are examples of courses offered at “non-standard” times.
3. Are we offering a good spread of new GEs over the curriculum? Can we better arrange and coordinate these offerings to optimize scheduling?
4. The aim of the conversation stemming from these questions was to discuss how OSU-M faculty and staff might enhance, optimize and synergize our curricular offerings. At the same time, it would necessarily involve examining our role and mission as regional campus faculty and staff.

EC members asked the following questions and made the following suggestions:

**Questions:**

- At this point should the EC open this conversation to the FA for consideration?
- Should we initiate a conversation with the other regional campuses focused on course-sharing?
- Could we sustain existing majors at OSU-M majors by going “cross-regional” to bolster enrollments and curricular offerings?
- Should we consider the opportunity to contribute to the creation of an enhanced and broadened curriculum the purview of faculty governance?
- How might we engage in a campus-wide conversation focused on the question of “Who are we” and “What does our regional campus mission entail.”

**Suggestions:**

--We should try to organize and arrange the current courses as best we can rather than think holistically about curricular changes, which can come later.

--The conversation about identity and scheduling should begin with the respective program coordinators.

--We should develop curricular synergy by identifying courses that have commonalities or courses that would benefit by complementation focused on interdisciplinarity.

--We should use the Spring 2025 schedule as a template to begin looking at concrete ways to enhance and broaden existing courses.

--We can begin by asking each faculty member to identify the courses they teach over the last three years so that we can see the larger picture of our curricular offerings.

--The discussion yielded the insight that the “conversation” has two components:

1. An “identity component” aimed to ask and answer the question of who we are as regional campus faculty and staff and what our mission is.

2. A scheduling component to determine how can we maximize the number of courses available to students including new GEs and how to enhance and “synergize” existing and future courses to better serve our students

EC members agreed that while this conversation may be an agenda item for the FA, there must be “guard rails” in place to keep the conversation within the bounds of the doable. The EC will resume the discussion at its 3 October meeting.

**II. Approval of 5 September Minutes**

Elizabeth Kolkovich moved to approve the 5 September minutes and Joe Fahey seconded the motion. The minutes were unanimously approved. The meeting ended at 1: 20.

Respectfully submitted,

SJoyce

