

Faculty Assembly Minutes
Friday, October 20, 2023 (12:35pm)

Present: Steve Abedon, Terri Bucci, Cynthia Callahan, Jamison Kantor, Dawn Kitchen, Phil Mazzocco, Kate Shannon, Kip Curtis, Amy Brunell, Glenn Hartz, Joe Fahey, Molly Cavender, Heather Tanner, John Thrasher, Terri Winnick, Scopas Poggo, Dennis Shaffer, Donna Farland-Smith, Kelly Whitney, Steven Joyce, Adrienne Hopson, Mirel Caibar, Suma Robinson, Agus Munoz-Garcia, Gabe Karns, Ozeas Costa

Guests: Ginette Busque, Manager of Grants and Sponsored Programs at the Office of Academic Affairs (OAA); Julie Sosa, Regionals Finance Director for Lima, Marion, and Mansfield

1. Approval of 9/12/23 Faculty Assembly meeting minutes

A motion to approve the 9/12/2023 Faculty Assembly meeting minutes was made by Amy Brunell and seconded by Joe Fahey. The minutes were approved with 15 votes in favor, 0 opposed, and 1 abstention.

2. Ginette Busque, Office of Academic Affairs (OAA)

Ginette Busque, Manager of Grants and Sponsored Programs at OAA, discussed some of the resources available at the University related to securing and managing grants. The Office of Grants and Sponsored Programs (GSP) can assist with proposal development and budget construction. GSP will certainly assist with very large grants, but they will also help with smaller grants, especially when these grants are closely aligned with university goals. Under the CFR 200 Uniform Guidance, the GSP can also help in determining what types of expenditures are reasonable to include in grants. GSP can also help to provide formal oversight on external grants (spending, progress, etc.). Finally, GSP can connect researchers with additional University resources, even if not connected with OAA. Here is the link to their office website: <https://oaa.osu.edu/business-services-grants-and-sponsored-projects>

Q. Does Cindy Wood, our campus Director of Development and Community Relations, needs to be involved in grant requests.

A. The GSP does not require this.

Q. How do we access private/corporate giving?

A. The University Foundation is very willing to work with researchers to try to find this kind of funding. They will help researchers write grants as well. The Foundation also has an excellent website that can help link researchers with funding opportunities, especially in terms of grants with specific foundations: <https://foundationrelations.osu.edu/>

Q. Is there a place that identifies the success rates of grant applications for various grants.

A. The Office of Research possibly, but not sure.

Additional Resources:

Office of Knowledge Enterprise with the Enterprise for Research, Innovation, and Knowledge has a website that has lots of useful tips for designing successful grants. The site also lists the appropriate contact person given your area/department/campus: <https://erik.osu.edu/knowledge-enterprise>

The University subscribes to SPIN, another site that can be used for searching for grant proposals: <https://u.osu.edu/osupac/postdocs-2/current-postdocs/funding/finding-funding/spin-funding-opportunities-database/>

The Office of Sponsored Programs (OSP) provides research administration at all stages of sponsored projects, from identifying funding sources through award closeout: <https://research.osu.edu/about-us/administration-and-units/office-sponsored-programs>

3. Standing Committee Reports

None were forthcoming.

4. Senate Reports

Faculty Senate Report, Donna Farland-Smith:

Not much of relevance to our campus has transpired at present. There has been discussion of the new Dean of Online Education position within the University, however. It has been perceived by some that the position corresponded with a desire to make the regionals primarily online education providers, but there is no evidence that this is actually the case. The position may or may not have implications for our campus. Dean Eric Anderman will provide more information when available.

Arts and Science Senate Report, Heather Tanner:

The A&S Senate still hasn't met, but please send any curricular concerns to Heather so that they can be addressed in the Senate.

5. Dean Search Update

The Dean Search has been postponed relative to initial deadlines. The committee will be looking at a list of potential candidates sometime in January 2024 with the hopes of interviewing candidates sometime in March 2024.

A faculty member suggested that the use of search firms was not necessarily the best use of university resources, in part because these firms are often reticent to share information with the campus, and in part due to the fact that maintaining a stable of applicants may connote competing interests to the firms.

6. Discussion of cross-sector Social Committee

There is a desire to have more social planning coordinated by a committee composed of Staff, Associated Faculty, and Tenure-Track Faculty. Individuals who are interested in serving in such a capacity should communicate with Terri Bucci. Heather Tanner has offered to serve on this ad hoc committee as a TT Faculty Representative.

7. A Proposal Regarding Faculty Assembly Meeting Attendance Options

Kate Shannon proposed that we have an online attendance option for all Faculty Assembly meetings. The proposal was seconded by Heather Tanner.

During discussion of the proposal, it was noted that we allowed online attendance even before the COVID pandemic. It was also suggested that we schedule a tech person to be present at the beginning of all Faculty Assembly meetings. Finally, although we typically use Zoom as the online option, the University is moving more towards Microsoft Teams.

Cynthia Callahan called the question, second by Amy Brunell.

The motion passed with 22 yes votes, 0 no votes, and 0 abstentions.

8. Revision of Appointments, Promotion, and Tenure (APT) Document

This issue was raised at the Executive Committee. We will have to revise the document when the new Dean arrives, but there are some issues relating to Tenure promotions (Associate and Full) that sorely need to be addressed. For example, there was an issue with how many PET letters are needed for promotion. Cynthia Callahan agreed to pursue this topic at present and when the APT documents are officially revised.

9. Additional Business

- a. Christine Parker, Executive Director of Academic Summer Programs at OAA, has asked our campus to pilot a summer education program aimed at middle- or high-schoolers in the Summer of 2024. The program is meant to provide enrichment but will likely also have recruitment implications. Faculty are encouraged to submit proposals for a one-week workshop on a topic of choice. The workshops would entail meeting with students four hours a day for one week. Interdisciplinary proposal involving multiple faculty are welcome. Participating faculty will be compensated with \$1500 (per workshop, not per faculty member). Proposals are due October 31st. We are shooting for 3 separate weeks' worth of workshops. OAA will take care of all the logistics (recruiting, marketing, etc.). Terri Bucci is happy to meet with interested faculty to provide more information/assistance. Also, keep an eye out for an email from Terri Bucci with additional details.
- b. The United Way campaign begins on Monday, October 23rd. Faculty are encouraged to consider giving. Your donation can be directed to the United Way's general fund, or directly to any of their supported agencies. Faculty are reminded that our overall donation rates are a positive signal to the community that we care and are involved, even if the actual amount you donate is modest. Finally, remember that many of our students are directly or indirectly supported by services/programs supported by the United Way.

The meeting adjourned at 2:15pm

Minutes taken and prepared by Phil Mazzocco, Faculty Secretary.