

2017 ANNUAL FIRE SAFETY REPORT

*OHIO STATE UNIVERSITY
MANSFIELD*

DURING AN EMERGENCY

DIAL 9-1-1

*To report that a fire has occurred on campus (non-emergency), contact OSU Police at
(419 755-4210)*

INTRODUCTION

Fire safety is everyone's responsibility. Together, we can foster a culture of fire prevention and promote the safety and well-being of our campus community.

PURPOSE

This report provides information and data pertaining to fire safety at The Ohio State University Mansfield Campus. The data and information contained in this document are reported annually in compliance with legal requirements set forth by the Higher Education Opportunity Act.

Information in this report, as well as the Ohio State University Annual Campus Security Report, aim to provide the information and data required by Federal law, as well as the situational awareness required to further develop and enhance the culture of safety and preparedness on the Ohio State Mansfield campus.

For further information or questions pertaining to information submitted in this report, please call **(419) 755-4210**.

HIGHER EDUCATION OPPORTUNITY ACT

DEFINITIONS

Cause of fire — The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature (34 C.F.R. 668.49 (a)).

Fire — Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner (34 C.F.R. 668.49 (a)).

Fire drill — A supervised practice of a mandatory evacuation of a building for a fire (34 C.F.R. 668.49 (a)).

Fire log — (1) An institution that maintains on-campus student housing facilities must maintain a written, easily understood fire log that records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. This log must include the nature, date, time, and general location of each fire.(2) An institution must make an entry or an addition to an entry to the log within two business days, as defined under §668.46(a), of the receipt of the information.(3) An institution must make the fire log for the most recent 60-day period open to public inspection during normal business hours. The institution must make any portion of the log older than 60 days available within two business days of a request for public inspection.(4) An institution must make an annual report to the campus community on the fires recorded in the fire log. This requirement may be satisfied by the annual fire safety report described in paragraph (b) of this section (34 C.F.R. 668.49 (d)).

Fire-related death — Any instance in which a person — (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) Dies within one year of injuries sustained as a result of the fire (34 C.F.R. 668.49 (a)).

Fire-related injury — Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term "person" may include students, employees, visitors, firefighters, or any other individuals (34 C.F.R. 668.49 (a)).

Fire safety system — Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire (34 C.F.R. 668.49 (a)).

Fire statistics — (1) An institution must report statistics for each on-campus student housing facility, for the three most recent calendar years for which data are available, concerning — (i) The number of fires and the cause of each fire;(ii) The number of persons who received fire-related injuries that resulted in treatment at a medical facility, including at an on-campus health center; (iii) The number of deaths related to a fire; and (iv) The value of property damage caused by a fire. (2) An institution is required to submit

a copy of the fire statistics in paragraph (c)(1) of this section to the Secretary on an annual basis (34 C.F.R. 668.49 (c)).

Value of property damage — The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption (34 C.F.R. 668.49 (a)).

FIRE PREVENTION

DEPARTMENT OF PUBLIC SAFETY

The Ohio State University Mansfield is a diverse and exciting environment immersed in the riches of academic achievement, advanced research, healthcare, and world-class activities and events.

The university strives to promote safety on campus and works to implement programs aimed at preventing fires and the devastating impacts they may have on our campus community. All members of the campus community, including students, faculty, staff and visitors can contribute to fire prevention and safety; working together, we can make this a safer campus for all to enjoy. This report provides information to the university community that describes activities, policies, and capabilities maintained and undertaken by the Ohio State to promote the health and welfare of our campus community and to help prevent or mitigate the impact of fires on campus.

BUILDING INSPECTIONS

The Ohio State University takes an active role in fire prevention. This is accomplished in many ways and requires the collaborative efforts of individuals and departments across the campus community along with partnering agencies such as the Mansfield Fire Department and State of Ohio Fire Marshal.

Of all activities undertaken to prevent fire, building inspections and plan review provide the best opportunity to ensure our community is adequately mitigated and protected in the event of a fire.

Building inspections allow Ohio State to monitor and maintain its buildings for compliance with the Ohio Fire Code, local ordinances, Ohio State policies, and national standards promulgated by the National Fire Protection Association (NFPA).

During inspections, compliance is promoted by noting deficiencies, assigning corrective actions, highlighting positive efforts, and developing and enhancing relationships with building tenants and managers. During the inspection process, follow-up inspections and communications ensure that issues are addressed in a timely and collaborative manner.

The building inspection process also allows university staff to become familiar with building systems and locations of fire safety equipment. This knowledge assists local first responders when responding to alarms, fires, and other incidents on campus. Interoperable radio communications between Ohio State and the Mansfield Fire Department also assist in that process.

FIRE SAFETY SYSTEMS AND FIRE DRILLS

Fire safety systems and fire drills work together to promote the safety and wellness of our students, faculty, staff, and visitors on-campus.

Fire safety systems provide detection capabilities, fire suppression, and the opportunity to evacuate a building early in the onset of a fire. Molyet Village Apartments are equipped with smoke detectors.

Fire drills, conducted quarterly at Molyet Village, educate and empower our students, faculty, staff, and visitors with the familiarization required to evacuate in the event of an actual fire on campus.

These drills highlight exit locations, stairwell access, protective actions, and safe areas of refuge away from the impacted building. Each year, hall directors and resident advisors are required to attend training that includes information about their duties and responsibilities during fire alarms and fire drills.

FIRE SAFETY EDUCATION AND TRAINING

Ohio State offers safety discussions, training, and educational opportunities to students, faculty, and staff across campus.

Education and training events help institutionalize the culture of preparedness and fire safety on campus. Education and training programs assist students, faculty, and staff in developing the confidence and knowledge required to safely act during the event of a fire or other emergency.

The combination of fire prevention training programs and fire drills specifically focused and targeted towards evacuation provide the best opportunity to preserve life and avoid injury in the event of a fire incident on campus.

Education and training events are collaborative efforts between the OSU Police, Student Life, and the Mansfield Fire Department.

Students living in Molyet Village are provided required training regarding fire drills and fire safety procedures at the beginning of the fall semester.

In addition, policies and procedures for evacuating residence halls are taught to students during these meetings. Topics of instruction include mandatory evacuations under alarm conditions and the university consequences of not evacuating, roles and responsibilities of Resident Advisors, 9-1-1 dialing procedures, investigation and confirmation of alarms, building fire safety systems, and safe fire prevention practices.

Evacuations are mandatory for all students in residence halls when a fire alarm is activated. Failure to evacuate is a violation of the Ohio State Residence Hall Handbook and may be investigated or result in sanctions by Ohio State Student Conduct.

Ohio State is required by federal law to annually disclose statistical data on all fires that occur in on-campus student housing facilities. To report that a fire has occurred on campus (non-emergency), please contact OSU Police at **(419) 755-4210**. In the event of an emergency, call **9-1-1**. Provide as much information as possible about the location, date, time, and cause of the fire.

FUTURE IMPROVEMENTS IN FIRE SAFETY

Ohio State strives to continuously improve its fire prevention and safety efforts. Future fire prevention efforts at the university will continue to aim at the sustainment of fire prevention activities and assessment and adoption of new fire safety practices and education opportunities in the future.

Feedback and comments on current or future fire prevention activities is a proactive way to become involved in the fire prevention efforts at Ohio State. If you would like to provide feedback on any of our current programs or activities, or would like to suggest new ideas for fire prevention programs, please contact OSU Police at **(419) 755-4210**.

FIRE POLICIES

In order to ensure that fire safety issues are adequately addressed and to ensure that fires in on campus housing are included in the statistics provided by this report, students, faculty, and staff should report any incidence of fire to OSU Police by dialing **(419) 755-4210**. These policies apply in all university buildings, including on-campus student housing facilities.

Smoking

- Smoking is prohibited within all University buildings and student housing facilities.

Open Flames

- Open flames, candles, candle warmers, or incense are prohibited in residence halls, academic, and administrative buildings.

Cooking Appliances

- There are no cooking appliances allowed in residence halls (toaster ovens, hot plates, open coil burners etc.).

Grilling

- Charcoal grilling is prohibited on campus, propane is authorized if handheld fire protection is available and safe distances from buildings are observed. Request for permission must be submitted to OSU Police at least 2 weeks in advance of the event.

Electrical Safety

- Ensure electrical circuits are not overloaded.
- Ensure all electrical appliances are UL rated, and do not overload circuits.
- Ensure extension cords are UL rated and do not extend into other rooms through doors, windows, or stairwells.
- Ensure festive lighting is UL rated.

Fire Safety Systems

- Do not tamper with fire protection systems. Ensure they are not obstructed from view or access. All alarm systems must be kept free of storage materials and remain readily accessible.
- Fire and smoke barrier doors must be closed at all times.

- Storage of items may not be within 24 inches of ceilings, block exits, stairwells, extinguishers, or fire alarm pull stations in any building on campus.

Flammable Liquids

- Flammable liquids storage is prohibited in all residence halls and office buildings on campus unless stored in a flammable liquid cabinet.

Space Heaters

- UL rated space heaters must be UL certified and have tip over protection. Kerosene heaters are prohibited in all university buildings.

Holiday Decorations

- Holiday decorations must not impede fire safety devices such as exit signs, sprinkler systems, smoke alarms, strobe lights or any other device.

“THE OHIO STATE UNIVERSITY RESIDENCE HALL HANDBOOK, COMMUNITY STANDARDS OF CONDUCT”

3.4 Room Furnishings

(b) Lofts constructed and/or purchased or rented must meet the following requirements:

- iii. The resident must be able to provide proof of fire retardancy.

5.2 Guest Safety and Security

Hosts are responsible for their guests' behavior, and guests must behave in a manner consistent with Community Standards of Conduct, including, but not limited to, the following:

(a) Hosts are responsible for ensuring that guests are aware of fire evacuation and safety procedures in the event of emergency.

7.1 911 Emergency Telephone Network

Dialing 911 in a non-emergency situation is prohibited by the university and by law. University Police may be contacted in a non-emergency by dialing 292-2121. Use 911 when immediate assistance is required for medical emergencies and to report all fires.

7.3 Fire Prevention

Each residence hall adheres to the specific regulations concerning fire prevention and safety that are mandated by the Ohio Fire Code. Violations of these regulations are violations of state law.

(a) Residents, in addition to Fire Code stipulations, are prohibited from the use of halogen bulbs and incense.

(b) Setting fires in the residence halls or trash rooms is prohibited and is punishable under the Ohio Fire Code. This includes, but is not limited to, igniting bulletin boards, wall coverings, trash containers, and door decorations. The police will be involved in investigating all fire incidents.

(c) Pulling a fire alarm or falsely reporting an emergency to the police or fire department is prohibited and is punishable under the Ohio Fire Code.

- i. Residents of a room or suite may be charged for unnecessary fire safety visits when it is determined that the smoke detector in an individual room was intentionally or negligently activated.

- ii. The unauthorized use, tampering, or damage to emergency or safety equipment, including, but not limited to, smoke detectors, fire extinguishers, building fire hose connections, and sprinkler systems is prohibited and is punishable under the Ohio Fire Code.

(d) Obstructing or disobeying emergency evacuation procedures or drills is prohibited under the Ohio Fire Code. If fire alarm bells are ringing in a building, residents must evacuate the building.

(e) The Ohio Fire Code prohibits the use of gas or charcoal grills on patios and balconies of all multi-unit resident complexes. Grills may be used only when beyond 25 feet from any building and/or window.

(f) Using items such as candles, incense, torches, or any item with an open flame, which, by nature of their use, may be left

unattended, poses a fire hazard and therefore is not permitted in residence halls and/or apartments, whether indoors or outdoors.

7.5 Personal Safety

(b) Paper, fishnets, parachutes, flags, tapestries, or other combustible items must not be hung from or attached to room ceilings; they constitute a fire hazard.

(c) Using doors with security alarms is prohibited except during emergency evacuation. Because they prevent the spread of smoke and fire, fire doors or locked doors may never be propped open.

STUDENT HOUSING EVACUATIONS

In addition to adhering to fire policies, students, faculty, and staff must also understand and practice policies regarding activities during the course of a fire at Ohio State.

If a student discovers smoke or fire, immediately pull the nearest fire alarm and evacuate the building. Upon exit, dial 9-1-1 to report the fire.

Residence hall occupants should become familiar with evacuation routes and procedures for their buildings. In general, any student residing in or present in a university residence hall must evacuate the building when a fire alarm sounds using stairwells and exits.

All students should know and memorize two exits from the building, and understand an evacuation may require you to evacuate a smoke filled area. In the case of smoke, stay low and check all doors before proceeding to an exit.

Windows may also be an exit option in some buildings. Should you need to exit from a window, verbally summon the assistance of a first responder before attempting to exit a building from a window.

Upon exiting the residence hall, students must move to a location away from the building and fire equipment until notified that the building is clear to be re-occupied by first responders.

After evacuating, if you know of a resident that may still be in the impacted building, provide that information to first responders by giving the name and location of the individual so they may assist them.

Please refer to the Residence Hall Handbook to review residence hall fire policies and evacuation procedures.

FIRE STATISTICS AND FIRE LOG

Ohio State Police, maintains a written Fire Log that records required incident information concerning fires that occur in on-campus student housing facilities.

In addition to the Fire Log, the university is required to provide an annual report to the campus community on the fires recorded in the Fire Log. The Fire Statistics section is intended to satisfy this requirement and contains information about all fire recorded in the Fire Log.

The Fire Log provides the date reported, nature, date the fire occurred, time, and general location of each fire. The university is required to update the Fire Log within two business days of receiving the information about a fire in an on-campus housing facility.

The Fire Log will be open to public inspection for the most recent 60-day period during normal business hours. Any portion of the Fire Log older than 60 days will be made available within two business days of a request for public inspection.

The Fire Log is available for public inspection through the Department of Public Safety located in # 159 Riedl hall 1760 University Drive Mansfield, Ohio 44906.

To report that a fire has occurred on campus (non-emergency) so that it may be included in the Fire Log, please contact OSU Police at **(419) 755-4210**. In the event of an emergency, please call **9-1-1**

OSU Mansfield Fire Log

BUILDING NAME	NUMBER OF FIRES	DATE, TIME, CAUSE	NUMBER OF FIRE RELATED INJURIES	NUMBER OF FIRE RELATED DEATHS	VALUE OF PROPERTY DAMAGE
ON-CAMPUS HOUSING					
<i>Molyet Village 1365 Springmill St. Mansfield, Ohio 44906</i>	1	12/14/2016 01:15 A.M. Candle on Stove	0	0	\$3,500
TOTAL:	1		0	0	\$3,500

2016

2015

BUILDING NAME	NUMBER OF FIRES	DATE, TIME, CAUSE	NUMBER OF FIRE RELATED INJURIES	NUMBER OF FIRE RELATED DEATHS	VALUE OF PROPERTY DAMAGE
ON-CAMPUS HOUSING					
	0	none	0	0	0
TOTAL:	1		0	0	\$0

2014

BUILDING NAME	NUMBER OF FIRES	DATE, TIME, CAUSE	NUMBER OF FIRE RELATED INJURIES	NUMBER OF FIRE RELATED DEATHS	VALUE OF PROPERTY DAMAGE
ON-CAMPUS HOUSING					
	0	none	0	0	0
TOTAL:	1		0	0	\$0