Crime Awareness and Campus Security Act of 1990

Contains Crime Statistics for 2015-2017

Mansfield Campus Public Safety
Riedl Hall # 159
1760 University Drive
Mansfield, Ohio 44906
Phone (419) 755-4210
INTRODUCTION

Your safety is our concern. It also must be your concern. As a university, we work very hard to prevent crime, fire, accidents and illness, but nothing we do is as important as what you do – and, in some cases, do not do.

The Ohio State University Department of Public Safety, has primary responsibility for crime prevention, emergency planning and law enforcement services on campus. Other areas, such as Student Life, Security, the Title IX Coordinator, and many others also contribute to making this a safer place to study, work and live.

This publication contains valuable information about how you can help us keep you safe, on and off campus. Please pay special attention to the safety tips. Following them will help reduce the chances that you will be the victim of crime, become injured or lose valuables.

This report is intended to comply with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. While we have sought to make this report a valuable resource of safety information, we invite you to contact any of the departments or programs listed in this report for more information about our policies or resources. Reports for each regional campus of The Ohio State University are issued separately by those campuses.

Let’s work together to have a safe year.

IMPORTANT PHONE NUMBERS

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THE OHIO STATE UNIVERSITY POLICE DIVISION

Police officers of The Ohio State University are designated by statute as the law enforcement officers for the university. They are empowered to use investigative authority on reasonable suspicion of crime, to search and arrest as authorized by law, and to use reasonable and necessary force to enforce law and protect property on university land and as provided by mutual aid compacts established with other jurisdictions. Their oath of office is a personal commitment to the rule of law and constitutional limitations of police authority. University Police perform the same duties and have the same authority as police departments in the cities in Ohio. They evaluate reported crimes and conduct investigations to determine the responsible party. University Police enforce laws regulating underage drinking, the use of controlled substances, weapons, and all other incidents requiring police assistance. They have police jurisdiction on all university property, provide primary police services to The Ohio State University Columbus campus, and provide police services at Ohio State’s regional campuses located at Lima, Mansfield, Marion, Newark and Wooster.

The University Police Division has established a strong working relationship with many local, state and federal law enforcement agencies, including a number of agencies in jurisdictions near the university’s campuses. Those agencies may notify the university of criminal activity involving students at off-campus locations, including noncampus locations and housing facilities of student organizations officially recognized by the university. These students may be subject to disciplinary action under the university’s Code of Student Conduct in addition to any appropriate criminal action. University Police work cooperatively with these agencies and have regular contacts with Mansfield Police Division, Ontario Police Division, the Richland County Sheriff’s Office, and the Ohio State Highway Patrol on matters of mutual interest and concern. The University Police Division has entered into agreements with the Richland County Sheriff’s Office, to allow University Police to investigate criminal offenses and perform other police functions in those jurisdictions under certain circumstances.

The University Police Division has also entered into a joint agreement with Bowling Green State University, Central State University, Cleveland State University, Kent State University, Miami University, Ohio University, Shawnee State University, University of Akron, University of Toledo, Wright State University, Youngstown State University and Columbus State Community College to provide and receive mutual assistance and police services upon request. The Ohio Intrastate Mutual Aid Compact law gives Ohio State’s Police Division the ability to call upon any law enforcement agency to provide mutual assistance or aid for purposes of responding to and recovering from a disaster, preparing for incidents, exercises, training activities, planned events, or emergencies, any of which require additional resources.

Police receive assistance in providing safety and security services from other university departments. The Mansfield campus Security Division provide 24/7 coverage for the Mansfield campus. These security officers are non-sworn and do not have the arrest authority given to law enforcement officers, but they play an important role in promoting safety and security on the campus.

The University Police Division is located in Riedl Hall 1760 University Drive. University Police are available 24-hours a day, every day of the year, to receive reports and investigate crimes that are reported to have occurred on university property.

Emergency telephone service, 9-1-1 , is available from all campus phones, including 5 direct emergency phones on campus. Service is available every hour of every day. Non-emergency phone contact is also always available by calling 419 755-4346.

SAFETY AND CRIME PREVENTION INITIATIVES

INTERNATIONAL TRAVEL SAFETY

The Office of International Affairs and Office of Risk Management and Insurance collaborate on a travel risk management program. International risk management involves an emergency response protocol and travelers have access to a 24-hour international response number, 614-292-6677. As part of the protocol, the university maintains insurance to support health and security response. Faculty and staff leaders leading education abroad programs receive annual training in incident response.

Pre-travel health, safety and security information is available on the Office of Education Abroad website. Registered student travelers are provided travel safety materials, advised to enroll in the Department of State Smart Traveler Enrollment Program (STEP), enrolled in insurance and registered in the incident response protocol.

BUILT ENVIRONMENT SECURITY

The Ohio State University implements numerous safety precautions on its Mansfield campus. Consistent lighting is found throughout the campus, and the university continues to implement additional lighting improvement projects and to consider public safety in maintaining its buildings and grounds. In addition, construction and renovation plans for university facilities are reviewed for principles associated with Crime Prevention through Environmental Design (CPTED). Access to campus buildings is restricted after normal business hours, and current university identification must be shown to gain admittance to many facilities.
SECURITY PLANNING STRATEGIES

The university recognizes that the built environment has an influence on criminal behavior and in promoting an atmosphere of security and safety for our students, faculty, staff, and visitors. For this reason, it is our desire to implement in the design of our buildings, open spaces, and campus as whole, environmental elements that will have a positive impact on security. To further that effort, we focus on a number of safety and security considerations and security planning principles as we design and develop buildings and other areas of campus. These include appropriate site selection and building placement as well as effective and appropriate use of signage, natural and man-made security barriers, architectural elements and landscape materials, access control methods, lighting, and security cameras. By incorporating these elements into the design of campus spaces, we aim to create a safe and open atmosphere that promotes living, learning, and working while at that same time effectively deterring criminal activity and other inappropriate uses of campus spaces.

CRIME PREVENTION AND SAFETY PROGRAMS AND EDUCATION

In addition, the university offers numerous crime prevention and safety programs to the university community. These programs are offered by various university organizations and are available throughout each academic year. Sponsors and their programs include:

Emergency Phones: Located throughout the university campus, these phones provide a direct line of communication to a Security officer for individuals in need of emergency assistance. Look for the Yellow call boxes on campus grounds.

Sexual Assault Survivor’s Rights: The University Police Division has developed and implemented a “Sexual Assault Survivor’s Rights” program, which is designed to protect the rights of survivors of sexual assault and is a road map to empower and inform survivors of sexual assault. Copies of these materials are available at the University Police Division.

Prospective and Current Student Crime Awareness and Prevention Programs: The Police Division and Office of Student Life present information to students and prospective students and their parents about university safety programs and general campus safety tips. Safety literature and displays are available annually during orientation. Additionally, a Student Life audio-visual presentation, including personal safety information, is presented to students and parents, and literature is distributed both on and off campus during the academic year. Students and parents view a bystander intervention video during orientation which is aimed at preventing sexual assault. Information is also available at various web sites such as dps.osu.edu/police and studentlife.osu.edu/resources/safety.

Other Crime Prevention and Safety Education Programs for Students and Employees: The Ohio State University Police Division provides crime prevention programming for employees and students in a variety of settings. Officers meet with staff members during community events, while performing security surveys, or in a training environment. During these events, employees are given information about the Department of Public Safety operations on campus, as well as information about historic and current crime trends. Examples include participation in workplace violence training and policy development.

Crime prevention information is shared with many students in a classroom setting through programs provided upon request by academic units and through residence housing on campus.

The Police Division provides Rape Aggression Defense (R.A.D.) courses to the campus community at no cost. This is a nationally recognized self-defense course that is taught by police officers from The Ohio State University Police Division. These courses are offered periodically throughout the year.

Safety planning is conducted, when appropriate, for staff and students when they have been affected by someone in crisis or when they are the victim of a crime with ongoing concerns for safety. Officers work with the Office of Human Resources in support of workplace violence policies and also work with Student Life in the Consultation and Assessment Team to help address situations involving disruptive behavior.

PROGRAMS TO PREVENT DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT, AND STALKING

The Ohio State University prohibits crimes of dating violence, domestic violence, sexual assault and stalking. The code of the State of Ohio does not define consent, however, the following definitions apply to all members of the University community (faculty, staff, students, student employees, graduate associates, appointees, volunteers), vendors, and visitors under University Policy 1.15.

Consent - Permission that is clear, knowing, voluntary, and expressed prior to engaging in and during an act. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity.
A. Consent to any one form of sexual activity cannot automatically imply consent to any other forms of sexual activity.

B. Consent may be withdrawn at any time.

C. Previous relationships or prior consent cannot imply consent to future sexual acts; this includes “blanket” consent (i.e., permission in advance for any/all actions at a later time/place).

D. Consent cannot be given by an individual who one knows to be— or based on the circumstances should reasonably have known to be—substantially impaired (e.g., by alcohol or other drug use, unconsciousness or blackout, etc.).
   1. Substantial impairment is a state when an individual cannot make rational, reasonable decisions because she/he lacks the capacity to give knowing consent (e.g., to understand the “who, what, when, where, why, or how” of their sexual interaction).
   2. This policy also covers individuals whose substantial impairment results from other physical or mental conditions including mental disability, sleep, involuntary physical restraint, or from the consumption of alcohol or other drugs.
   3. Being impaired by alcohol or other drugs will never function as a defense for any behavior that violates this policy.

E. An individual cannot consent who has been coerced, including being compelled by force, threat to force, or deception; who is unaware that the act is being committed; or who is coerced by a supervisory or disciplinary authority.

Dating Violence - Violence or threat of violence by an individual who has been in a social relationship of a romantic or intimate nature with the complainant. Whether there was such relationship will be determined based on the reporting party’s statement and with consideration of the length and type of relationship, and the frequency of interaction of the persons involved in the relationship.

Domestic Violence - Conduct that would meet the definition of a felony or misdemeanor crime of violence committed by the complainant’s current or former spouse or intimate partner, a person with whom the complainant shares a child in common, a person who is or has cohabited with the complainant as a spouse or intimate partner, or individual similarly situated to a spouse under domestic or family violence law, or anyone else protected under the domestic or family violence law of the jurisdiction in which the offense occurred. An individual need not be charged with or convicted of a criminal offense to be found responsible for domestic violence pursuant to this policy.

Relationship Violence - Dating violence and domestic violence.

Sexual Assault - Non-consensual sexual contact and non-consensual sexual intercourse. All such acts of sexual assault are forms of sexual violence, and therefore sexual misconduct.

Sexual Misconduct - Conduct of a sexual nature or conduct based on sex or gender that is nonconsensual or has the effect of threatening, intimidating, or coercing a person. Includes sexual harassment, sexual violence, relationship violence, and stalking. Sexual misconduct is a form of sex- and gender-based discrimination.

Sexual Violence - Sexual acts perpetrated against an individual’s will or when an individual is incapable of giving consent. All such acts of sexual violence are forms of sexual misconduct.

Stalking - A course of conduct directed at a specific individual that would cause a reasonable person under similar circumstances and with similar identities to the complainant to fear for her, his, or others’ safety, or to suffer substantial emotional distress. A course of conduct includes two or more acts, including but not limited to, those in which the alleged perpetrator directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about the complainant, or interferes with the complainant’s property.

For purposes of eligibility to obtain a protection order, the following Ohio Revised Code definitions are used:

ORC 2919.25: Domestic Violence. (A) No person shall knowingly cause or attempt to cause physical harm to a family or household member. (B) No person shall recklessly cause serious physical harm to a family or household member. (C) No person, by threat of force, shall knowingly cause a family or household member to believe that the offender will cause imminent physical harm to the family or household member. Sec. 3113.31. Domestic Violence. (1) “Domestic violence” means the any of the following: (a) The occurrence of one or more of the following acts against a family or household member: (a)(i) Attempting to cause or recklessly causing bodily injury; (b)(ii) Placing another person by the threat of force in fear of imminent serious physical harm or committing a violation of section 2903.211 or 2911.211 of the Revised Code; (d)(iv) Committing any act with respect to a child that would result in the child being an abused child, as defined in section 2151.031 of the Revised Code; (d)(iv) Committing a sexually oriented offense. (b) The occurrence of one or more of the acts identified in divisions (A)(1)(a)(i) to (iv) of this section against a person with whom the respondent is or was in a dating relationship.

ORC 2903.211 Menacing by stalking. (A) (1) No person by engaging in a pattern of conduct shall knowingly cause another person to believe that the offender will cause physical harm to the other person or a family or household member of the other person or cause mental distress to the other person or a family or household member of the other person. In addition to any other basis for the other person’s belief that the offender will cause physical harm to the other person or the other person’s family or household member or mental distress to the other person or the other person’s family or household member, the other person’s belief or mental distress may
Outreach Coordinators can help with: based discrimination, sexual misconduct, sexual harassment, sexual violence, relationship violence, and stalking. The Title IX Coordinator is the designated university official with primary responsibility for coordinating the university’s compliance with Title IX. This individual provides leadership for Title IX activities; offers consultation, education and training; and helps to ensure the university responds appropriately, effectively and equitably to Title IX issues. For more information, visit titleix.osu.edu or contact the Title IX Coordinator or any of the Deputy Title IX Coordinators:

- Kellie Brennan, Compliance Director and Title IX/Clery Coordinator: 614-247-5838, 21 E. 11th Ave, in the South Campus Gateway, titleix@osu.edu or brennan.241@osu.edu
- Kelly Smith, Director of Student Conduct and Interim Deputy Title IX Coordinator for Students: 614-292-0748, 550 Lincoln Tower, 1800 Cannon Dr., smith.4941@osu.edu
- Kristi Hoge, Lead Employee and Labor Relations Consultant and Deputy Title IX Coordinator for the Office of Human Resources and the Wexner Medical Center: 614-292-0854, 300 Gateway Building C, 1590 N. High St, hoge.42@osu.edu
- Janine Oman, Senior Associate Athletics Director and Deputy Title IX Coordinator for Athletics: 614-688-3280, Fawcett Center for Tomorrow, 2400 Olentangy River Rd., 10th floor, oman.7@osu.edu
- Molly Peirano, Assistant Compliance Director and Deputy Title IX Coordinator, 614-247-4113, 21 E 11th Ave in the South Campus Gateway, titleix@osu.edu or peirano.9@osu.edu
- Donna L. Hight, Ph.D., Assistant Dean of Student Life & Success 419 755-4317 Riedl Hall 1760 University Drive Mansfield. Hight.6@osu.edu
- Nicole Wakeley, Director of Human Resources 419 755-4047 Riedl Hall 1760 University Drive Mansfield. Wakeley.5@osu.edu

Title IX Intake and Outreach Coordinators are available to support Ohio State students and employees who experience sexual misconduct in any form, including connecting to campus and community resources for confidential counseling and confidential advocacy services. Intake and Outreach Coordinators assist survivors of sexual misconduct in understanding their rights and options, assist in filing reports with appropriate law enforcement agencies, explaining university policies and procedures and help promote their academic and/or professional success and personal wellness by arranging accommodations and interim measures as needed and available. Intake and Outreach Coordinators can help with:

- Knowledge of university and criminal reporting procedures
- Assistance with accommodations such as change of housing, living, transportation, working, and other protective measures that are requested and reasonably available for students and employees
- On- and off-campus confidential counseling and advocacy services
- Options for legal assistance including obtaining protection orders
• Academic assistance, including contacting instructors about missing time or assignments,
• Arranging leaves of absence or emergency withdrawal, and retroactive withdrawal petitions
• Workplace accommodations including communicating with supervisors, schedule changes, and missed time

Ohio State aims to educate students and the campus at large, empowering the Buckeye Community to help prevent sexual misconduct. The Relationship Education and Violence Prevention Coordinators in the Student Life Student Wellness Center are responsible for the development, implementation and evaluation of evidence-based primary prevention efforts and awareness campaigns, and focus on initiatives that will promote a positive shift in the culture. Prevention workshops are provided to incoming students through the First-Year Success Series (FYSS), second year students through the Second-Year Transformational Experience Program (STEP). Other programs available to students include Sexual Violence and Intervention, Masculinities, and Empowerment presentations, and custom training by request. Descriptions of these workshops are available at swc.osu.edu/services/. Programming efforts aim to help the Ohio State community do the following:

• Recognize different types of sexual violence
• Understand that sexual violence is prohibited by both the university and by Ohio law
• Debunk common rape myths
• Look at how sexual violence is portrayed in the media and our culture
• Explore social constructs and cultural norms that encourage sexual violence
• Reveal facts about sexual violence and its relationship with alcohol and other drugs
• Understand sexual consent, coercion, and Ohio State's definition of sexual misconduct
• Build relationship skills and skills to communicate sexual consent
• Understand and practice bystander intervention methods
• Empathize with and support survivors of sexual violence
• Know and be able to reference the campus and local sexual violence resources
• Information about bystander risk reduction to decrease the likelihood of victimization and recognize warning signs of abusive behavior

BUCKEYES GOT YOUR BACK

Student Wellness Center Relationship Education and Violence Prevention facilitates a bystander intervention program developed for students that continues to expand its reach among various student populations. The “Buckeyes Got Your Back” (BGYB) bystander intervention program goes beyond telling students how not to become victims or how not to perpetrate; rather, it empowers an entire community to prevent sexual violence before it happens. Specifically, BGYB aims to do the following:

• Improve participants’ understanding of sexual violence, sexual consent, and the impact of alcohol and other drugs
• Increase motivation to help
• Develop skills and confidence to respond to problems
• Promote safety
• Highlight campus sexual violence resources

BGYB encourages Buckeyes to be Active Bystanders, who:

• Look out for their friends and fellow Buckeyes.
• Prevent bad things from happening by intervening -- NOT standing by.
• Strive to create a safe community for everyone (regardless of their identity).
• Take responsibility for their reactions toward inappropriate behavior.
• Battle the Bystander Effect. The Bystander Effect is a phenomenon in which the more people who witness an emergency event, the less likely anyone is to intervene. But, silence and passivity are not neutral. They encourage attitudes and behaviors that promote sexual violence.

BUCK-I-CARE

Buck-I-CARE is an initiative focusing on creating a culture of personal responsibility for each individual to care for themselves and their partners, and bringing awareness to the issue of sexual violence by providing guidelines for sexual experiences.

Check: Check that your partner has the capacity to make informed and sound decisions for themselves
Ask: Ask your partner for consent and make sure they are enthusiastically engaged

Respect: Respect your partner’s boundaries by accepting when they do not want to engage in a sexual activity

Empower: Empower your partner to make decisions through following the steps above and communicating with CARE

BUCKEYES ACT

Buckeyes ACT is Ohio State’s comprehensive plan to combat sexual misconduct and relationship violence. Buckeyes ACT combines new programs with existing initiatives focusing on:

- **Action**: prevention efforts and bystander intervention
- **Counseling**: advocacy and support services
- **Training**: awareness and prevention education

Specifically:

**Action**: Buckeyes ACT created a dedicated team for investigating reports of student sexual misconduct and relationship violence on campus, and a University-wide task force including students, staff and faculty, to identify best practices and explore innovative approaches to prevention and response.

**Counseling**: Buckeyes ACT increased the number of advocates to support students, and expanded the capacity of Student Life's Counseling and Consultation Services, including a counselor with dedicated expertise in responding to trauma and sexual assault incidents.

**Training**: As part of Buckeyes ACT, OSU implemented mandatory sexual misconduct and relationship violence training for students in first-year orientation, in the First Year Experience (FYE) program, and in the Second Year Transformational Experience (STEP) program, launched for the incoming class of 2016.

THE SEXUAL MISCONDUCT ASSESSMENT AND RESPONSE TEAM (SMART)

The Sexual Misconduct Assessment and Response Team (SMART) meets regularly to ensure a prompt, thorough, and appropriate response to all reports of sexual misconduct, including sexual assault, relationship violence, and stalking. SMART consists of the university’s Title IX Coordinator, The Ohio State University Police Division, Student Life Student Advocacy, Office of Legal Affairs, Student Conduct, University Housing, and Human Resources. SMART ensures proper coordination of efforts in areas including university investigation, law enforcement, and survivor support services.

TITLE IX TASKFORCE

The Title IX Task Force, chaired by the university’s Title IX Coordinator, is a multi-disciplinary group of students, faculty and staff representing over twenty different offices and departments who are engaged in addressing sex-and-gender-based discrimination. The Task Force has developed workgroups focusing on assessment, engagement, and awareness/prevention, and these groups identify challenges and gaps in the university's proactive efforts to eliminate gender bias. The task force focuses on creating a positive culture shift through open dialogue and collaboration.

STUDENT CONDUCT

The primary focus of Student Life’s Student Conduct department is to promote university community standards through the administration of The Ohio State University Code of Student Conduct. The office also serves as an information source on student behavior, student discipline, disciplinary hearings, appeals, and hearings.

The purpose of the university discipline system is to promote student development by addressing behaviors that are inconsistent with community standards and expectations, as defined by the Code of Student Conduct. The office conducts fair and impartial processes regarding alleged violations of the Code and, when appropriate, administers proactive and educational sanctions.

Student Conduct often coordinates its services with other campus offices in an effort to serve students to the fullest extent. Students are encouraged to communicate individual concerns they have, including alcohol or drug dependency, mental or emotional wellness, or potential legal issues to Student Conduct. When appropriate, referrals will be made to other university offices in an effort to best serve students. Whenever persons witness what appears to be criminal activity or violations of university rules under the Code, they are encouraged to report this to University Police, as it is the police’s role to be the primary campus investigative authority for such matters. Persons may contact Student Conduct, which may conduct an investigation or contact University Police for an investigation of the matter. When apprised of activities by recognized student organizations that allegedly are in violation of the Code of Student Conduct (including criminal activity), Student Conduct may initiate disciplinary proceedings against the student organization and/or its members.

The Columbus Office is located at 550 Lincoln Tower, 1800 Cannon Drive and can be reached at 614-292-0748. For more information about Student Conduct, visit studentconduct.osu.edu.
The Mansfield Office is located at Riedl Hall suite 104, 1760 University Drive and can be reached at 419 755-4317.

It is the university’s practice to solicit from local law enforcement agencies information on criminal activity involving students in off campus locations and programs. This information is made available to Student Conduct and other appropriate offices on campus.

The Code of Student Conduct may be found at studentconduct.osu.edu.

Upon written request, the report on the results of any disciplinary proceeding conducted by the university against the student who is the alleged perpetrator (hereafter “respondent”) of a crime of violence or a sex offense will be disclosed to the alleged victim, as appropriate under applicable law. Student Conduct will provide both the respondent and the accuser with simultaneous written notification of any result of any disciplinary proceeding that arises from an allegation of dating violence, domestic violence, sexual assault, or stalking. If the alleged victim is deceased as a result of a crime of violence, Student Conduct will provide the results of the disciplinary hearing to the victim’s next of kin if requested.

STUDENT LIFE UNIVERSITY HOUSING

Each year, this office offers safety and crime prevention policies and information through its web-based Residence Hall Handbook. In addition, each residence hall makes safety instruction programs regularly available to its residents in cooperation with other university programs.

Programs and services include:

- Important messages related to security, elevator safety, and severe weather, are posted in public areas of the residence halls including, but not limited to elevators, lobbies and hallways.
- Residence hall staff post seasonal safety messages based on relevant concerns during the year such as protection of valuables during breaks, severe weather response, spring break safety and Student Safety escort service availability.
- Education programs within the halls may be offered to specific communities based on the needs of those communities or the demand of the student community.
- Resident advisors attend a mandatory “train the trainer” session providing them information about the “Top Ten Safety Considerations” that they are required to review with their student residents. At the same session the residence hall staff are trained on building-specific fire panel, severe weather safety, emergency notifications, evacuation and shelter-in-place procedures. Resident advisors are also given the opportunity to participate in fire extinguisher demonstrations.

For further information, call 419-747-5800 or visit housing.osu.edu.

BIAS ASSESSMENT AND RESPONSE TEAM (BART)

Bias Assessment and Response Team (BART) is an initiative of The Ohio State University Office of Student Life. The team receives, monitors, refers, provides consultation, and, as necessary, coordinates university responses to hate and bias-related incidents that affect the university community. Incidents may involve bias or hate grounded in age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation or veteran status that occur within the university community. BART is not intended to replace or subordinate any existing processes for reporting and addressing acts of discrimination, harassment, or violence, including but not limited to processes of the Office of Human Resources, University Police, and Student Conduct.

For more information about BART, or to report an incident, visit studentlife.osu.edu/bias.

MEDICAL CARE AND EVIDENCE COLLECTION

If an individual is uncertain about whether or not they want to report what has occurred, they can still get evidence collected. In cases of sexual assault or severe injuries, the police will be called by the hospital. The survivor can decide if they want to speak with the police at that time to officially report what has happened.

While evidence may be collected anonymously (i.e. without the survivors name attached to it) and/or when there is no report made to police, these cases are handled differently. A discussion about the merit of collecting evidence “anonymously” and in instances where the survivor does not want to report, should be discussed with medical personnel and/or an advocate.
At local emergency departments, the evidence collection exam may be performed by a doctor, a nurse or a specially trained nurse: a Sexual Assault Nurse Examiner (SANE). In cases of sexual assault, within the first 96 hours of an assault is the best time for evidence to be collected. Under certain circumstances, it may be collected after this time frame. It is not necessary for evidence to be collected in order for a case to be reported. It is easier to investigate and prosecute cases that have physical evidence but it is not impossible to go forward without it.

If an individual wants to have evidence collected, it is best not to bathe and to take the clothes that they were wearing at the time of the assault to the hospital with them. It is also recommended to avoid eating, drinking, and going to the bathroom. However, a lot of people do all of these things before going to the hospital and evidence can still be collected.

The sexual assault evidence collection exam is paid for by a fund within the Ohio Attorney General’s office. However, other medical care may be needed and in that instance, insurance will be billed or an individual can arrange to “self-pay”. Assistance with additional medical bills may be provided through accessing Victims of Crime Compensation and/or through the Sexual Violence Assistance Fund. For more information about these options, individuals can contact the Title IX Office at 614-247-5838 or find more information at titleix.osu.edu. More information about Victims of Crime Compensation can be found at http://www.ohioattorneygeneral.gov/VictimsCompensation.aspx/?from=nav.

Follow-up medical care can happen at an individual’s doctor or another medical facility. Local Hospitals with SANE programs include:

Ohio Health at Mansfield - 335 Glessner Avenue Mansfield, Ohio 44903

Ohio Health at Shelby 199 West Main Street Shelby, Ohio 44875

Avita 715 Richland Mall Ontario, Ohio 44906

Avita 629 North Sandusky Avenue Bucyrus, Ohio 44820

Avita 269 Portland Way South Galion, Ohio 44833

STUDENT SAFETY SERVICE

Security provides university community members, which includes students, faculty, and staff, with a safe alternative method of transportation in the general campus area during evening and early morning hours year round.

Security officers will walk or drive community members to or from their destination within the service area and carry radios for direct contact with University Police. This crime prevention tool not only eliminates the risk of walking alone for students, faculty, and staff a year, but also places a marked Security vehicles out in the public for eight hours a night to serve as a visual deterrent for potential criminals.

EMERGENCY NOTIFICATION, RESPONSE AND EVACUATION

EMERGENCY NOTIFICATION PROCEDURES

The Department of Public Safety assumes the role of issuing emergency notifications to the campus community. As defined, an emergency notification is the process of immediately notifying the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus.

The Ohio State University will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system or systems, unless issuing a notification will, in the professional judgment of responsible authorities, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency.

Emergency notifications may be authorized by the Assistant Vice-President of Public Safety, Chief of Police, Deputy Chief of Police, Director of Marketing and Communications or the Senior Vice-President of Administration & Planning.

The process of issuing an emergency notification begins by confirming there is a significant emergency or dangerous situation. Public
Safety personnel verify information about a potential significant emergency or dangerous situation. This occurs by collecting and assimilating information from firsthand accounts, from uniformed officers in the field, and through the use of security technologies such as alarm and surveillance systems. Alarm systems are monitored by the Department of Public Safety 24-hours a day, 7 days a week. In some locations, cameras can be reviewed in the event of an emergency.

In some circumstances, other Ohio State departments or local, state, or federal agencies may notify the Department of Public Safety of a possible emergency and may provide information or guidance to be used in verifying whether a significant emergency or dangerous situation exists. Ohio State may contact or be contacted by external law enforcement agencies, emergency management agencies, public health agencies, or other agencies with expertise in the type of situation affecting the campus; these departments or agencies may provide assistance and guidance in confirming the presence of an emergency or dangerous situation. Ohio State departments that become aware that an emergency or dangerous situation may affect the campus will contact the Department of Public Safety to report the incident.

Upon learning that an emergency or dangerous situation may exist, the Communications Center or other Public Safety personnel will contact leadership within the Department of Public Safety to pass along specific information about the situation. Department of Public Safety leadership will confirm whether an emergency or dangerous situation involving an immediate threat to the health and/or welfare of students or employees is occurring on the campus and if an emergency is confirmed, will begin the process of issuing an emergency notification. As part of this process, Public Safety leadership will determine the event’s significance and the populations it may impact.

The Department of Public Safety is responsible for determining the content of an emergency notification; the content of a notification is determined based on the circumstances and the manner in which the situation is impacting campus. The content of the notification message is designed to provide instruction to the university community that promotes the safety and well being of those impacted. At times, messages may simply contain information about an area of campus to avoid. At other times, messages may have specific protective action recommendations or information about the nature of the incident itself. A message may be directed to the entire campus community or to specific areas or segments of the campus depending on the nature of the incident.

Upon determination of the notifications content, systems utilized to transmit emergency notifications are selected and activated to deliver the desired content relating to the emergency onto the end user within the university community. These systems are described in the next section.

Delivery of an emergency notification may occur within minutes of the initial confirmation of a significant emergency or dangerous situation depending upon the time of day, the methods chosen to disseminate information, and the successful activation and performance of technologies used to issue notifications.

**EMERGENCY NOTIFICATION SYSTEMS**

**To report an emergency or dangerous situation, call 9-1-1.**

Once the Department of Public Safety is aware that an emergency situation may exist, response agencies such as Police, Fire, or a Health Department can initiate a response and, if appropriate, Public Safety can begin the process of notifying our campus community.

Before or while Department of Public Safety leadership is being notified of a potential emergency or dangerous situation, Communications Center personnel will notify first responders and will request their assistance at the scene. First responders called to a scene are typically the University Police Division. However, depending on the nature of the incident, other Ohio State departments or other local, state, or federal agencies could be involved in responding to the incident. Ohio State will work in cooperation with these agencies to manage the incident.

**General Information**

In the event of an emergency, the Department of Public Safety will determine the appropriate emergency notification systems to be used to deliver the emergency notification message to the campus community. Ohio State may use any or all communication resources to disseminate information depending on the nature of the emergency and the surrounding circumstances.

Information pertaining to incidents and emergencies on campus will be disseminated to the larger public via media organizations through University Communications or individuals involved in emergency response on campus as designated by the Assistant Vice-President of Public Safety.

Emergency notifications may be sent to the entire campus community when a situation has the potential to affect a large portion of the campus, or they may be sent to specific buildings or areas of the campus in circumstances where the impact of the situation may be limited. The Department of Public Safety will evaluate the information known about the situation and will determine the appropriate areas of campus to be notified. As the situation progresses, the Department of Public Safety will continue to assess the circumstances and may notify additional segments of the campus community if it is warranted.
Based on the circumstances involved in the emergency or dangerous situation, the Department of Public Safety will develop a notification designed to aid in protecting individuals from harm, in preventing an incident from escalating into a larger or more complex emergency, and in preserving and maintaining law enforcement and other public safety operations.

**Buckeye Alert**

Buckeye Alert is a multi-modal, all-hazards emergency notification system that includes all of the communications methods listed below. Based upon a variety of factors, Ohio State Public Safety officials will determine which method, or combination of methods, should be utilized to communicate with the university community during an emergency.

Each event/emergency is unique. The message for each event/emergency will also need to be unique. Public Safety leadership will determine the final message prior to activation.

If there is a situation on campus that threatens the health and safety of our students, faculty, staff and visitors, Ohio State Public Safety officials will warn our campus community using one or more of the following methods:

- [emergency.osu.edu](http://emergency.osu.edu) webpage
- [osu.edu](http://osu.edu) webpage
- Text messages
- Email
- Building Alarm/Speaker Systems
- Facebook
- Newspaper
- NOAA Weather Radio
- Radio
- Television
- Twitter
- Two-Way Radios
- Vehicle Public Address Speakers

Additional information or follow-up instructions may be also provided through any of these resources if the Department of Public Safety determines that providing such information would be helpful to promote safety or to respond to the situation.

Please note that Timely Warnings, also called “Public Safety Notices,” are issued by the University Police Division. These alerts are distinct from Buckeye Alerts. Timely Warnings/Public Safety Notices provide information about crimes that have already occurred but still pose a serious or continuing threat. The Buckeye Alert emergency notification system will only be activated if the campus community is under an immediate threat from a significant emergency or a dangerous event and must take immediate action to remain safe and secure. Timely Warnings/Public Safety Notices will be issued to make the general public aware of a crime or series of crimes to help them be better informed and more vigilant of potential dangers on and near campus. See page 20 for more information on the Timely Warning Policy and Procedures. The Ohio State University encourages the university community to pay close attention to both Public Safety Notices and Buckeye Alert text messaging alerts to remain informed of crime activity and emergencies on campus.

**Buckeye Alert Text Messaging Alerts:** buckeyealert.osu.edu

**Timely Warning/Public Safety Notices:** dps.osu.edu/police/psn

**Severe Weather**

In the event that the National Weather Service issues a Tornado Warning for Richland County, the Buckeye Alert Text Messaging System will automatically be activated and send a text message to all registered users on the Mansfield campus.

**Text Messaging**

Text Messaging is a simple, reliable way to quickly send and broadcast messages to as many students, faculty, and staff as possible. Text messaging is an emergency notification method that will send a text message alert to a registered user’s cell phone in the event of an emergency. Text message alerts are designed for all-hazards emergency notifications. Faculty and staff will automatically be enrolled if their cellular phone number is in the Ohio State Human Resources or Ohio State’s Wexner Medical Center database. Likewise, if a student has provided the university with their cellular number via “BuckeyeLink”, they will automatically be enrolled to receive emergency text messages.

Students, faculty and staff have the capability to add up to two additional cell phone numbers to the system by visiting buckeyealert.osu.edu. This provides for the ability to add parents, spouses, or significant others. Others who regularly have business on campus, such as contractors, can request to be added to the system by sending an email to Ohio State’s Emergency Management at
Bulk Email Alerts

A mass email can be sent to everyone who has an email account on the osu.edu system. This email is distributed by the Internal Communications office upon notification.

This email would be accessible to any account holder whether they are accessing it from on campus or remotely.

The Ohio State University Website

An emergency message can be posted on the front page of Ohio State’s website osu.edu. Ohio State’s Emergency Management can also utilize its website emergency.osu.edu, to provide information and updates to the campus community.

Ohio State’s Department of Public Safety (DPS) will communicate and coordinate the message or warnings needed with University Relations.

Social Networking

Social networking websites offer the opportunity to reach out to members of our community during an emergency in a manner that interfaces with the modern trends of communicating.

Ohio State’s Emergency Management and the Division of Police maintain social networking websites via Twitter and Facebook to provide immediate emergency information. Links to these sites may be found by accessing the Department of Public Safety’s main webpage dps.osu.edu, and clicking on the Facebook or Twitter link provided on the front page.

Media Outlets: TV, Radio, Print

The Ohio State University Department of Public Safety (DPS), in collaboration with University Relations, will provide advisories to the media through a formal media advisory, a news release, or in response to media inquiries.

Once the activation of mass communication system is initiated and the public becomes aware of a situation occurring at the university, the media often begins to inquire about the nature of the emergency.

Ohio State will provide relevant information to the media to help ensure that the campus community and the public are informed about the emergency.

Emergency Response

Ohio State departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. Both Continuity of Operations Plans and Building Emergency Action Plans are coordinated out of Ohio State’s Enterprise Continuity Management office.

Ohio State Public Safety personnel have received training in Incident Command and critical incident response. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually the University Police Division, or the City of Mansfield Division of Police and/or Fire, and the Ohio State Highway Patrol. They typically respond and work together to manage the incident. Depending on the nature of the incident, other Ohio State departments and other local or federal agencies could also be involved in responding to the incident.

General information about the emergency response and evacuation procedures for Ohio State are publicized each year as part of the institution’s Clery Act compliance efforts and that information is available at emergency.osu.edu.

EMERGENCY EVACUATIONS

Campus Evacuation

To protect our campus population from the effects of emergencies, protective action recommendations or evacuation instructions may be issued by the Department of Public Safety and other emergency response authorities (e.g., Mansfield Fire Department). These instructions may order evacuations for individual buildings or regions of campus, or they could be campus wide.

In the rare event that an evacuation of the entire Ohio State campus is ordered by public safety officials, it is important to follow evacuation instructions disseminated through the communication systems used to inform the campus of an emergency. Ohio State Public Safety works with Richland County Emergency Management, Mansfield Police & Fire and many other emergency response partners to prepare for a large-scale evacuation of the city and/or surrounding area. Any evacuation of a majority of the campus would, most certainly, also include portions of the City of Mansfield and Ontario, neighboring communities and/or Richland County. If an evacuation were required, Ohio State Public Safety, in consultation with other local, state, and/or federal agencies would determine the most appropriate method and route for evacuating the area. It is likely that traffic routes may be altered, that some areas of campus may
already be inaccessible, and that travel off-campus may require the use of public transportation or other arrangements.

It is important to remember that evacuations are issued only if the safety and well-being of the university community is at serious risk. Ohio State asks that you work together and assist each other during evacuations, and that you follow all instructions and guidance from university officials and first responders.

Building-specific evacuation procedures vary by building. We encourage all individuals on campus to familiarize themselves with evacuation procedures in the buildings they occupy. Specific evacuation information can be obtained from posted procedures, or by requesting a copy of the Building Emergency Action Plan from the Safety Security Supervisor, regional campus.

A link to these procedures are sent to students, faculty and staff annually via email as part of our autumn quarter Buckeye Alert test.

If assistance is required to learn more about building-specific evacuation procedures, please contact Ohio State's Division of Emergency Management & Fire Prevention at 614-247-4911 for assistance.

**SHELTER-IN-PLACE**

Shelter-in-Place Procedures – If an incident occurs, it may be safer to stay indoors, because leaving the area may expose you to that danger. In these or other circumstances, you may be asked to shelter-in-place rather than evacuate a building or area. Shelter in place means finding a safe location indoors and staying there until you are given an “all clear” or told to evacuate. You may be asked to shelter in place because of an active threat; tornado; or chemical, radiological, or other hazard.

How You Will Know to Shelter-in-Place – A shelter-in-place notification may come from several sources, including the Ohio State’s Public Safety, Student Life, other university employees, or other authorities utilizing the university’s emergency communications tools.

How to Shelter-in-Place – No matter where you are, the basic steps of shelter-in-place will generally remain the same. If the need ever arises, follow these steps, unless instructed otherwise by local emergency personnel:

**Severe Weather**

1. Remain calm.
2. Seek shelter in a centrally located sturdy room on the lowest possible floor, away from windows and exterior doors.
3. Do not go outside or into open areas such as gymnasiums or other rooms where there are large open spans.
4. Do not open windows during a tornado in an attempt to equalize building pressure.
5. Stay away from windows, exterior doors, skylights, mirrors, and other objects that could cause injury if knocked over.

**Chemical or Biological Agent**

1. Remain calm.
2. Listen for and follow instructions provided by Public Safety.
3. Return to your room and close all windows and doors unless instructed differently by Public Safety.
4. Turn off air conditioning units if able to do so.
5. Be prepared to evacuate the area if instructed by Public Safety.

**Active Shooter/Active Threat**

**Run**

1. Always leave an active threat situation if you are able to do so.
2. Leave your belongings behind and keep your hands visible.
3. Notify 911 of the situation when it is safe to do so.

**Hide**

1. Proceed to the nearest interior room that can be locked or secured as best as possible.
2. Close and lock all the windows and doors, and turn off all of the lights. Barricade the door if possible.
3. Remain quiet and silence your cell phone.
4. Make it as hard as possible for the assailant to find you, see you or get to you.
Additionally, Ohio State’s Comprehensive Emergency Management Plan is publicized on an annual basis. For further information about Ohio State’s emergency response and evacuation procedures, please visit emergency.osu.edu or contact the Division of Emergency Management and Fire Prevention at 614-247-4911.

Ohio State publishes its emergency notification, response and evacuation procedures annually in this report and also publicizes the emergency response and evacuation procedures in conjunction with at least one test of those procedures per calendar year. In addition, students receive at least one email each year providing details on where they can find additional information on emergency and evacuation procedures. This information is repeated, multiple times throughout the year, to various audiences by members of the public safety community. Information is also posted at emergency.osu.edu.

NOTIFICATION OF MISSING STUDENTS

If a member of The Ohio State University community has reason to believe that an Ohio State student who resides in on-campus housing has been missing for at least 24-hours, he or she should promptly contact Security at 419-755-4218 and/or The Ohio State University Police at 419-755-4210.

Each Ohio State student who resides in on-campus housing offered through University Housing has the option to identify an individual to be contacted by Ohio State within 24-hours after the student is determined to be missing in accordance with this policy.

Each student who resides in on-campus housing may register contact information to be notified in the event the student is determined to be missing. Student contact information will be registered confidentially, will be accessible only to authorized university officials and may not be disclosed except to law enforcement personnel in furtherance of a missing person investigation.

Confidential contact information may be registered as part of the housing application process. Information may be amended or supplemented by contacting University Housing. For more information, please visit housing.osu.edu or contact University Housing at 614-292-8266.

Testing and Exercises

Exercises designed to test Ohio State’s emergency procedures and preparedness are conducted at least annually at Ohio State and may be conducted in the form of a drill, tabletop, functional, or full scale exercise. These exercises often include not only university personnel but also surrounding jurisdiction first responders and government agencies, as well as members of the university community. Ohio State’s Department of Public Safety documents a description of each exercise as well as the date and time of the exercise and information about whether the test was announced or unannounced. A log of all Buckeye Alert tests, including date, start time, end time and specific message is maintained by Ohio State Emergency Management.

Ohio State’s Department of Public Safety works closely with the Richland County Emergency Management Agency and the State of Ohio Emergency Management Agency to design and conduct exercise activities in accordance with Federal and State exercise guidelines. All campus-wide exercises meet or exceed the minimum requirements set forth by the Homeland Security Exercise and Evaluation Program (HSEEP). HSEEP is the standard for which all drills and exercises should meet. HSEEP sets forth minimum requirements which include the assessment and evaluation of emergency plans, response capabilities, and evacuation procedures. HSEEP also requires follow-up to ensure proper follow-up and corrective action where necessary.

Testing of the Buckeye Alert system occurs, at a minimum, biannually but may occur at more frequent intervals at the discretion of Ohio State’s Emergency Management. These tests may be announced or unannounced.

Residence halls conduct fire drills four times per year under state law. Fire drills are documented by the Office of Student Life Risk and Emergency Management.

Ohio State Emergency Management and Fire Prevention (EMFP) maintains and implements the Building Emergency Action Plan (BEAP). The BEAP is a unit-specific plan that addresses procedures for building evacuations for incidents related to all hazards, including fire incidents. These plans are updated annually, publicized within units and departments on campus, and tested in a manner that is either announced or unannounced at the preference of each unit.

Building Emergency Action Plans are publicized to affected units in conjunction with evacuation drills conducted for those units. Additionally, Ohio State’s Comprehensive Emergency Management Plan is publicized on an annual basis. For further information about Ohio State’s emergency response and evacuation procedures, please visit emergency.osu.edu or contact the Division of Emergency Management and Fire Prevention at 614-247-4911.

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Each student who resides in on-campus housing may register contact information to be notified in the event the student is determined to be missing. Student contact information will be registered confidentially, will be accessible only to authorized university officials and may not be disclosed except to law enforcement personnel in furtherance of a missing person investigation.

Confidential contact information may be registered as part of the housing application process. Information may be amended or supplemented by contacting University Housing. For more information, please visit housing.osu.edu or contact University Housing at 614-292-8266.
Ohio State will immediately notify The Ohio State University Police Division and/or other appropriate law enforcement agencies upon receipt of a missing student report. If The Ohio State University Police Division (or applicable law enforcement agency) makes an official determination that a student is missing, emergency contact procedures will be initiated within 24-hours in accordance with the student’s designation. In addition, the following university officials or their designees will be notified:

- Vice President for Student Life
- Associate Vice President for Student Life
- Director of Residence Life
- Student Life Senior Management

If a missing student is under 18 years of age and is not emancipated, Ohio State is required to notify his or her custodial parent or guardian within 24-hours after the student is determined to be missing, in addition to notifying any additional contact person designated by the student.

**POLICIES FOR REPORTING CRIMES, PREPARING ANNUAL REPORTS, CONFIDENTIAL REPORTING**

**REPORTING A CRIME**

All persons are strongly encouraged to report crime to the police in a prompt and accurate manner. This includes situations where the victim of the crime elects to report a crime or is unable to make such a report. Crimes occurring on campus should be reported to The Ohio State University Police by calling 9-1-1 (emergency) or 419-755-4210 (non-emergency), and crimes occurring off campus in Mansfield should be reported to the City of Mansfield Police 9-1-1 (emergency) or 419 522-1234 (non-emergency).

Under Ohio law, persons who have knowledge of a felony are required to report the crime to the police (Ohio Revised Code § 2921.22). Failure to report a crime may itself be a crime.

The university strongly encourages all criminal activity to be reported to the University Police Division. Information on criminal behavior may also be reported to the offices of Student Conduct, Human Resources, or to the Title IX Coordinator.

**CONFIDENTIALITY**

Ohio's public records law (Ohio Revised Code § 149.43) generally does not permit the university to promise confidentiality to those who report crimes to anyone except counselors at New Directions Student Assistance Program or a hospital or other appropriate medical care setting. Some off-campus reports also may be legally confidential—e.g., reports to clergy or healthcare professionals. Reports that are confidential by law will not be reported to the University for inclusion in the annual crime statistics report.

The university understands that reporting a crime may involve disclosing sensitive information. Subject to Ohio public records law, the university will use and disseminate such information consistent with the need to conduct an appropriate investigation, to provide assistance and resources to crime victims, to perform other appropriate university functions, and as required by law. However, because of the requirements of public records laws, university does not have a policy that permits confidential reporting of crimes for inclusion in the annual crime statistics report. The university will not include personally identifying information about crime victims or other necessary parties in this report or other Clery Act disclosures.

Note that the use and release personally identifiable information from an education record of a student is governed by the Family Educational Rights and Privacy Act (FERPA), and the university will disclose covered student information in compliance with that law and the university Privacy and Release of Student Education Records policy. For more information about FERPA, please visit: registrar.osu.edu/policies/releaseinfo.asp.

Ohio Revised Code § 2921.22 requires that any person who knows that a felony has been or is being committed must report this information to law enforcement authorities. For that reason, university officials who become aware of a crime may, under some circumstances, be required by law to report the crime to law enforcement.

**REPORTING SEXUAL ASSAULT, RELATIONSHIP VIOLENCE, AND STALKING**

Survivors of sexual assault, domestic violence, dating violence, and stalking are strongly encouraged to report the offense to the police. To report an offense to the University Police Division (non-emergency), please call 419-755-4210. Non-emergency contact information for other local police agencies include: Mansfield Police 419 522-1234, Ontario Police 419 529-2115, Richland County Sheriff's Office 419 524-2412.
In an emergency, please dial 9-1-1.

Reporting an offense to the University Police or other law enforcement or campus security authorities does not necessarily require filing criminal charges, but it does allow all support systems to be put in place for the survivor. Filing a police report will provide the opportunity for collection of evidence helpful in prosecution and will allow the survivor to be connected with the appropriate support and medical resources. Reporting is best done as soon as possible after the offense, but it may be done at any time.

Reports may also be made to the following university offices:

- **Title IX Coordinator** in the Office of University Compliance and Integrity - 21 E. 11th Ave., Columbus, OH 43201 614-247-5838 titleix@osu.edu
- **Student Life Student Conduct** - 550 Lincoln Tower, 1800 Cannon Drive, Columbus, Ohio 43210 614-292-0748
- **University Human Resources** - 1590 North High Street, Suite 300, Columbus, OH 43201 614-292-1050

Anonymous reports through EthicsPoint or by calling 866-294-9350

Donna L. Hight, Ph.D.  
Assistant Dean, Student Life & Success  
419-755-4317  
hight.6@osu.edu

Sgt. Jeff Hoffer  
Campus Police  
419-755-4210  
hoffer.30@osu.edu

Sarah Metzger  
Campus Sexual Assault Advocate  
419-565-2489  
smetzger@thedvshelter.com

The university will assist students who report sexual assault in obtaining medical support and information regarding available legal and judicial resources as well as counseling and support services. The university will also assist survivors in notifying the University Police or other local police if the survivor requests the assistance of law enforcement. The survivor may also choose to decline to notify law enforcement.

As discussed more fully above in the section titled, "Confidentiality," the university does not have a policy that generally permits confidential reporting of crimes. However, in reporting a crime, a survivor may disclose sensitive information, and the university will, subject to Ohio public records law, use and disseminate such information consistent with the need to conduct an appropriate investigation, to provide assistance and resources to the survivor, and to perform other appropriate university functions. The use and release personally identifiable information from an education record of a student is governed by the Family Educational Rights and Privacy Act (FERPA), and the university will disclose covered student information in compliance with that law and the university Privacy and Release of Student Education Records policy.

**PROTECTIVE MEASURES**

The university will provide student and employee survivors with written notification of the survivor’s rights and about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for survivors both on-campus and in the community, whether the offense occurred on or off campus. Protective measures issued by the university might include residence hall room changes, course changes, or “No Contact” directives. Interim suspension of a student may be available when the university has reasonable cause to believe that the student’s presence on university premises or at a university-related or registered student organization activity poses a significant risk of substantial harm to the safety or security of themselves, others, or to property. Similarly, employees may be placed on administrative leave with pay when the Office of Human Resources determines that the health or safety of any staff member or of any person or property entrusted to the staff member’s care could be adversely affected or during an administrative investigation. Student Conduct and Human Resources investigators collaborate closely with other university departments, including Residence Life, Student Advocacy, Counseling & Consultation Service, Employee Assistance Program, and University Police, to connect students and employees to the appropriate sources of other remedies or protective measures. Interim measures taken during an investigation of a complaint of sexual misconduct should minimize the burden on
the complainant. SARNCO, and University Police may also assist individuals in obtaining orders of protection through the appropriate criminal or civil court.

The university will also provide written notification about options for, available assistance in, and how to request changes in academic, living, transportation, and working situations as well as protective measures, if so requested by the survivor and if such accommodations are reasonably available, regardless of whether the survivor chooses to report the crime to campus police or local law enforcement. If requested by the survivor, and if reasonably available, the university will assist the survivor in changing his/her academic or living situation after the alleged assault. Upon request, the Title IX Coordinator or Deputy Coordinators, or Title IX contact Donna L. Hight, Ph.D. Assistant Dean, Student Life & Success on the Mansfield campus can assist the survivor with exploring options to address these concerns. Options may include, but are not limited to, academic/financial aid guidance and discussion of options, assistance in withdrawing from classes or adjusting academic schedule, transitioning the survivor into another residence facility, or emergency housing. The university will not disclose accommodations or protective measures provided to a survivor unless doing so would impair the ability to provide the accommodations or protective measures.

For survivors who choose to notify the police, it is important to know the immediacy of reporting the incident and the importance of preserving physical evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order at the crime scene as well as on the survivor. In cases of sexual assault, within the first 96 hours of an assault is the best time for evidence to be collected. Under certain circumstances, it may be collected after this time frame. If possible, a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal examination. The gathering of physical evidence can provide important evidence and support of criminal charges leading to a successful prosecution; however, cases may be also reported without physical evidence.

Students or employees who are reporting an immediate assault should be accompanied to a health care facility of their choice to allow for collection of evidence and treatment. If a sexual assault survivor chooses to report the incident days, weeks, or even months after the assault, important support systems are still available and can be arranged; however, criminal investigations become much more difficult.

UNIVERSITY DISCIPLINARY PROCEDURES REGARDING CASES OF ALLEGED DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT, OR STALKING

Allegations that an Ohio State student has committed a sexual assault or engaged in dating violence, domestic violence, or stalking are investigated and adjudicated by Student Conduct, 550 Lincoln Tower, 1800 Cannon Drive, Columbus OH 43210, 614-292-0748. Complaints against Ohio State faculty or staff members are addressed by Human Resources, 1590 N. High St., Suite 300, 614-292-1050.

The following procedures apply only to cases of dating violence, domestic violence, sexual assault, and stalking as defined in the university’s Sexual Misconduct Policy.

FILING A COMPLAINT

Victims (complainants) of dating violence, domestic abuse, sexual assault or stalking may file a complaint by emailing TitleIX@osu.edu or via a report form at titleix.osu.edu.

INVESTIGATION

In cases involving allegations of dating violence, domestic violence, sexual assault and stalking, the university will provide a prompt, fair, and impartial process from the initial investigation to the final result, and will treat the complainant with respect before, during, and after the investigation. The investigator will interview the complainant and the alleged and any pertinent witnesses. The investigator will review police or other reports and collect relevant, available evidence. The entire process will be consistent with the university’s published policies and will be transparent to the complainant and the respondent. The investigator will provide both parties with timely notice of meetings at which they may be present and both parties will be provided with equal access to case materials.

A typical investigation into reported acts of dating violence, domestic violence, sexual assault and stalking, will take approximately 60 calendar days following receipt of the complaint. This will vary depending on the complexity of the investigation and the severity and extent of the alleged sexual misconduct. When in an individual case the following timeframes cannot be met for legitimate reasons, the parties will be informed when and why they will not be met.

The 60 calendar day timeframe refers to the entire investigation process, which includes and is not limited to:

a. Initiating the investigation including contacting the complainant for an intake interview (7 days);

b. Conducting the fact-finding investigation (33 days);

c. Holding a hearing or engaging in another decision-making process to determine whether a policy violation has
separation for any limited period of time (measured in semesters or years) is called a suspension. Students may be suspended for any

Once a result is determined by the hearing officer or board, Student Conduct promptly communicates simultaneously, in writing, to both
parties the outcome of the disciplinary hearing, the institution’s appeal procedures, any change to the results before they are final, and when the results become final. Both parties may appeal the outcome. Appeals are heard by the Vice President for Student Life or designee. When the Vice President issues a decision on an appeal, notice is promptly provided to both parties.

### Disclosure of Results of Disciplinary Proceedings

Upon request, the university will disclose the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of any crime of violence or a non-forcible sex offense (i.e. statutory rape, incest) to the alleged victim or next of kin, if the victim is deceased.

### RESOLUTION IN UNIVERSITY HUMAN RESOURCES INVESTIGATIONS

In cases of misconduct by an employee, the investigator will prepare a written case report that typically provides a summary of facts, analysis, findings, and recommended corrective actions. This report is shared, in writing, with the complainant and accused at the conclusion of the investigation. Corrective actions may be taken pursuant to the Corrective Action and Involuntary Termination policy, Student Employment policy, and/or the Rules of the University Faculty 3335-5-04. Potential corrective actions include coaching, training, development plans, reduction in supervisory duties and leadership responsibilities, changes in salary, termination, and other appropriate remedial measures. In the event that a record of such corrective action will become a part of the accused’s personnel records, prior notice will be given. Corrective action may also be taken against any individual with a duty to report under this policy who fails to report an incident of sexual misconduct in a manner consistent with the provisions of this policy. In cases involving employees subject to collective bargaining agreements or the Faculty 3335-5-04 process, parties will retain all rights afforded under applicable laws such as Title IX.

### TRAINING & CONFLICT OF INTEREST

All employees, staff, and students involved in an investigation or hearing are trained annually on issues related to dating violence, domestic violence, sexual assault and stalking, and proper hearing procedure that protects victim safety and promotes accountability. An investigating hearing officer, administrative hearing officer, university conduct board member or board coordinator will remove him or herself from any proceeding in which a conflict of interest or bias exists against either the complainant or the respondent.

### CRIMINAL AND CIVIL OPTIONS IN ADDITION TO UNIVERSITY PROCEDURES

Survivors of sexual assault have the right to initiate a criminal investigation and initiate the disciplinary process through the University Conduct system. Survivors may be assisted by Title IX staff or confidential community advocates through SARNCO in learning about the options for reporting sexual assault to the university as well as University Police or local law enforcement agencies. For more information, please visit titleix.osu.edu.

### CAMPUS SEX CRIME PREVENTION ACT INFORMATION

The responsibility for tracking persons in Ohio who have been designated as Sex Offenders is assigned to the sheriffs of the various counties. The following website contains information regarding registered sex offenders for geographic areas covered by this report: communitynotification.com/oh/ag/.
UNIVERSITY JURISDICTION

- Ohio State University Police Division
- Mansfield Police Department
- Ontario Police Department
- Richland County Sheriff’s Office
POLICE DIVISION PRECINCTS SURROUNDING THE UNIVERSITY

LOCAL LAW ENFORCEMENT AGENCY WEBSITES
MANSFIELD POLICE DEPARTMENT  HTTP://WWW.MANSFIELDPOLICEDEPARTMENT.COM/

ONTARIO POLICE DEPARTMENT  HTTP://ONTPD.COM/

RICHLAND COUNTY SHERIFF’S OFFICE

OHIO STATE HIGHWAY PATROL  HTTP://WWW.STATEPATROL.OHIO.GOV/

TIMELY WARNING POLICY

Timely Warnings, called “Public Safety Notices”, are provided to heighten safety awareness by giving students, faculty and staff notification of crimes that occur only on campus property, non-campus property, or on public property immediately adjacent to and accessible from campus (please see page 45 of this report for definitions of these property classifications) and are considered by Ohio State to present a serious or continuing threat to students and employees.

Hate Crime Alerts are a subset of Public Safety Notices. A Hate Crime Alert will be issued when a hate or bias-related incident that presents a serious or continuing threat to students and employees occurs on campus property, non-campus property, or on public property immediately adjacent to and accessible from campus. Hate Crime Alerts may also be issued when the University Police Division determines issuance is appropriate to heighten safety awareness after a hate or bias-related incident or series of incident occurs.

Ohio State University Police are responsible for preparing a Public Safety Notice when a crime is reported to or brought to the attention of The Ohio State University Police Division and that crime represents a continuing threat to the safety of students and employees. Information for alerts may also come from other law enforcement agencies or other offices. While every attempt will be made to distribute the alert as soon as possible after an incident or series of incidents is reported, the release will occur after a determination is made that the crime(s) represents a continuing threat to students and employees and is subject to the availability of accurate facts concerning the incident(s).

Information about criminal incidents is reviewed on a case-by-case basis to determine whether those incidents represent a serious or continuing threat to students and employees. Incidents will be reviewed based on the nature of the crime, the facts of the case and the information known to the University Police Division.

Criminal suspects are often unknown to the victims. However, in the instance of a violent crime occurring between two individuals who know each other, University Police will look at each instance to determine if the suspect poses a continued threat to the campus community and issue a warning when necessary.

Public Safety Notices also seek information that may lead to arrest and conviction of the offender when violent crimes against persons or major crimes against property have been reported to the police and may contain crime prevention tips and safety information.

The University Police Division makes every effort to properly classify a criminal incident when issuing a Public Safety Notice. However, upon further analysis and investigation, it may be determined that incidents for which Public Safety Notices are issued do not fall within the definitions of reportable crimes included in this report, and therefore, some incidents for which Public Safety Notices are issued may not be included in the crime statistics provided by this report.

TIMELY WARNING PROCEDURE

The Ohio State University Police Division will prepare a Public Safety Notice when a report is received of a violent crime against a person or a particularly threatening crime against property that represents a continuing threat to the safety of students, faculty and staff.

Notices may be issued for such crimes that occur within the Clery reporting geography - on campus property, non-campus property, or
on public property immediately adjacent to an accessible from campus. Public Safety Notices are sequentially numbered, beginning January 1 of each year, and provide details of the crime, a description of the suspect if known, information on whom to contact about the investigation, and often, crime prevention tips. Public Safety Notices do not include the names of crime victims.

Information that may be included in Public Safety Notices:

- A succinct statement of the incident.
- Possible connection to previous incidents, if applicable.
- Physical description of the suspect, if available.
- Photo or composite drawing of the suspect, if available.
- Date and time the bulletin was released.
- Other relevant and important information about the crime(s)
- Actions taken by Public Safety officials in response to the crime(s)
- Information on crime prevention, personal safety or other community safety resources.

The University Police Division may not include some known information in a Public Safety Notice if providing that information could risk compromising law enforcement efforts. Additionally, Public Safety Notices may be updated if new or more accurate information becomes available to the Police Division.

Public Safety Notices are distributed by emails sent to all osu.edu email addresses, which are accessible and available to all students, faculty, and staff. These emails are drafted by Ohio State’s Police Division and are distributed by Ohio State’s Department of Public Safety. In some circumstances, the Police Division may distribute fliers to appropriate university departments to be posted in affected areas of campus. While several local media outlets receive Public Safety Notices through the subscription service discussed below, the Police Division may also contact the media directly to distribute information about criminal incidents in some situations.

Public Safety Notices may also be viewed at dps.osu.edu/police/psn. In addition to the emails sent to all students, staff, the University Police Division offers a free service that sends an email update to any email address when a Public Safety Notice is issued. Please visit dps.osu.edu/police/psn to subscribe to this service.

Please note that Public Safety Notices are a separate and distinct process from the emergency notification text messaging alerts provided by the Buckeye Alert System. For more information about Buckeye Alert text messaging alerts, please see page 9 of this report, or visit buckeyealert.osu.edu.

SAFETY TIPS AND CRIME PREVENTION INFORMATION

- If you see something suspicious... say something! To report emergencies dial 9-1-1; Non-emergencies on-campus dial 419 755-4218 or 419 755-4346
- Always plan the safest route to your destination.
- LOCK YOUR DOORS AND WINDOWS! Many burglaries and thefts take place because of unlocked residence hall or apartment doors.
- Let others know where you are going and when you will return.
- Walk with a companion whenever possible.
- Use public walkways and stay in well-lit and traveled areas.
- When walking, take note of potential hiding spots and use caution as you approach them.
- Avoid carrying valuables and large amounts of cash.
- Minimize distractions when walking and remain aware of your surroundings.
- If you feel uncomfortable in a situation, leave as soon as possible.
- Call for an escort in the evening 419 755-4218.
- Always lock your vehicle doors, even while you are driving.
- Park in well lighted areas and remove valuables from sight.
- Be familiar with the location of emergency (blue light) phones and know how they are used.
- Register and lock your bike.
- Register your property at https://reportit.leadsonline.com/
RISK REDUCTION STRATEGIES

- **Look out for "sketchiness."** This can be someone pressuring you and friends to drink a lot, or who is overly enthusiastic about getting someone else drunk. Look out for someone talking about hooking up with the "most wasted person in the room."

- **Trust your instincts.** If something doesn't feel quite right, it probably isn't.

- **Be careful with mixed punches, jungle juice, or other communal beverages.** Contents and alcohol volume are often a mystery. Fruit holds and concentrates alcohol or anything else in the mix.

- **Be aware of your drink.** Never leave your drink unattended, or even in the possession of a friend. Also be aware of who is making your drink, and consider watching them make it.

- **Be cautious of beverages that will mask the flavor or effects of alcohol,** such as carbonated alcoholic beverages, alcohol mixed with energy drinks or sweet mixes.

- **Know your limits** and your friends' limits for drinking and other drug use.

- **Use the buddy system:**
  - Make a plan with your friends before you go out - talk about how long you want to stay out, what to do if a friend meets someone, etc. Have a plan!
  - Never leave a friend alone when she or he has had too much to drink.
  - Take your friend to a safe place. This means leaving the party, bar, house, or wherever.
Alcohol and Other Drugs

Office of Student Life

Applies to: Faculty, staff, graduate associates, student employees, students, volunteers, vendors, and visitors

POLICY

Issued: 10/01/1980
Revised: 01/01/2014
Edited: 09/23/2014

The Ohio State University’s primary concern is for the health, safety, and welfare of the university community. The university complies fully with local, state, and federal regulations regarding the sale, possession, and consumption of alcoholic beverages. The unlawful manufacture, possession, use or distribution of illicit drugs or controlled substances on university property or as part of university activities is strictly prohibited. All members of the university community are held responsible for their behavior and for respecting the rights of others.

Ohio State endeavors to encourage a culture of compliance. The university is committed to providing education regarding the negative impacts of illicit drug use, misuse of prescription drugs, and the excessive or illegal consumption of alcohol. Ohio State provides programs, support, and resources to promote health-enhancing experiences. Additionally, Ohio State seeks to encourage responsible bystander behavior and timely reporting.

Please refer to The Ohio State University Code of Student Conduct for additional information for students and the Office of Human Resources Drug Free Workplace Policy 7.30 for additional information for faculty, staff, graduate associates, and student employees.

Definitions

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ohio State property</td>
<td>Property that is owned, operated, or controlled by The Ohio State University.</td>
</tr>
<tr>
<td>Open container</td>
<td>Any holder or receptacle that allows access to alcohol, including any bottle, can, or similar container on which the original seal has been broken. A bottle must be resealed by the permit holder.</td>
</tr>
<tr>
<td>Physical control of a vehicle</td>
<td>Being in the driver’s position of the front seat of a vehicle and having possession of the vehicle’s ignition key or other ignition device, whether or not the vehicle is running.</td>
</tr>
</tbody>
</table>

Policy Details

I. Alcoholic beverage consumption is prohibited on Ohio State property or at off-campus university sponsored events at which the primary audience is under the legal consumption age unless:
   A. Written approval from the Office of Student Life when students are the primary event organizer; and the Offices of Legal Affairs and Business and Finance for faculty, staff, and alumni.
   B. The event occurs in designated areas licensed to sell alcohol, such as the Faculty Club, Fawcett Center, Ohio State Golf Course, Ohio Union, etc.

II. Events serving alcohol must have a primary purpose for the gathering other than the availability of alcohol and alcohol must not be used as an inducement for participation.
   A. Controls must be enforced to prevent underage drinking. These controls shall be consistent with local, state, and federal laws and the Code of Student Conduct.
Alcohol and Other Drugs

Office of Student Life

Applies to: Faculty, staff, graduate associates, student employees, students, volunteers, vendors, and visitors

B. Events involving alcoholic beverages as part of a competition, such as drinking games or chugging contests are prohibited.
C. Soft drinks or other non-alcoholic beverages such as water, punch, and fruit drinks should be available in the same location and be featured as prominently as the alcoholic beverages during the entire time alcoholic beverages are being served.
D. Food and/or snacks should be prominently displayed and available during the entire event.
E. Individual units may implement more restrictive policies relating to the use and/or promotion of alcohol within their facilities that are otherwise in accordance with university policy and local, state, and federal laws.

III. Registered student organizations, on a university-related trip must comply with the Code of Student Conduct and local, state, federal, and international laws that apply to Ohio State students.
   A. Funds allocated to a registered student organization from the Council on Student Affairs Student Activity Fund, or otherwise from the university, must not be used to purchase alcoholic beverages.
   B. Funds collected through a registered student organization’s voluntary dues, donations, or fund-raising may be used to purchase alcoholic beverages if the purchase and use of those beverages is otherwise in accordance with university policy and local, state, and federal laws.

IV. Alcoholic beverages may be served in designated areas of the Jerome Schottenstein Center. No thermos bottles, coolers, bottles, cans, or other containers of any type may be brought into the Jerome Schottenstein Center, Ohio Stadium or other university athletic facilities.
   A. Possession and consumption of alcohol in stadium parking areas are subject to local, state and federal laws and regulations. Police and the Ohio Investigative Unit may patrol these areas and enforce applicable laws.
   B. Open containers are not allowed at any tailgating events.
   C. Any open container must be transported as required by law.

V. Alcohol is prohibited at undergraduate group events on Ohio State property, including public or semi-private common areas.
   A. Students 21 years of age or older, may possess and consume legal beverages in their rooms or suites, or rooms of others of legal age, in accordance with university policy and local, state, and federal laws.

VI. Advertising that promotes the use of alcohol, illegal drugs, or the misuse of prescription drugs is prohibited on Ohio State property. This applies to events and activities organized or sponsored by the university.
   A. Subject to administrative restrictions, events organized on Ohio State property may display the corporate names and logos of alcohol-related sponsors, as long as it does not encourage consumption or irresponsible use.
   B. Promotional materials, including advertisements for college events sponsored or co-sponsored by student organizations, must not make reference to or include pictures of alcoholic beverages or the name of alcohol distributors.
   C. Advertising should focus on the purpose or theme of the event and not on the availability of alcohol in ways that imply drinking is the focus, such as a “beer blast,” “forty kegs,” or “all the beer you can drink.”

VII. The unlawful manufacture, possession, use or distribution of illicit drugs or controlled substances on university property or as part of university activities is strictly prohibited.
   A. The Ohio State University faculty, staff, graduate associates, student employees, students, volunteers, vendors, and visitors must abide by all applicable local, state, and federal laws regarding illicit drugs and controlled substances.
Legal Requirements

Under local, state, and federal laws, it is a crime to do any of the following. For more information, see the Ohio Department of Commerce and U.S. Drug Enforcement Administration.

I. Underage Drinking
   A. Purchase, order, pay for, or share the cost of alcohol if you are under 21.
   B. Possess alcohol if you are under 21.
   C. Consume alcohol if you are under 21, unless it is provided by and consumed in the presence of your parent, legal guardian, or adult spouse who is 21 or older.
   D. Sell alcohol to, buy alcohol for, or furnish alcohol to anyone under 21.
   E. Allow anyone under 21 who possesses or consumes alcohol to remain in your home, apartment, or residence hall room, or in other property that you own or occupy unless alcohol is given by and consumed in the presence of the underage person’s parent, legal guardian, or adult spouse.

II. False Identification
   A. Show or give false information about your name, age, or other identification to purchase or obtain alcohol if you are under 21.
   B. Provide false information about the name, age, or other identification of another person under 21 to purchase or obtain alcohol for that person.

III. Open Containers
   A. Have an open container of alcohol in your possession in any unlicensed public place.
   B. Have an open container of alcohol in your possession while driving or riding in or on a motor vehicle.
   C. Have an open container of alcohol in your possession while in or on a motor vehicle that is parked in or on a highway, street, or other place open to the public for parking.
   D. Open containers are not allowed at any Ohio State tailgating events.

IV. Transportation
   A. Operate a vehicle under the influence. If you are under 21, you are considered to be operating a vehicle under the influence if your blood alcohol level is .02 or higher and 0.08 at age 21. Refusing an alcohol test results in an immediate administrative license suspension.
   B. Consume alcohol while in a motor vehicle.
   C. Drive while under the influence of alcohol.
   D. Be in physical control of a vehicle while drinking or under the influence of alcohol.

V. Disorderly Conduct
   A. Engage in conduct likely to be offensive or cause inconvenience, annoyance, or alarm to others or that poses a risk of physical harm to yourself, to others, or to property while you are voluntarily intoxicated.

VI. Alcohol Sales
   A. Hold an event where alcohol is sold, or an event where alcohol is provided without charge but there is an entrance fee, cover charge, or other fee, without an appropriate permit. Information on how to obtain a temporary liquor permit is available from the Ohio Division of Liquor Control.

VII. Illicit Drugs
   A. Sell or offer to sell any controlled substance, or prepare or package any controlled substance for sale.
   B. Distribute any controlled substance, unless authorized to do so by law.
   C. Knowingly obtain, possess, or use a controlled substance without a prescription.

VIII. State of Ohio Alcohol and Drug Law Criminal Sanctions
   A. Underage drinking: Ohio Revised Code (O.R.C.) 4301.63 provides that no person under the age of 21 shall purchase beer or intoxicating liquor. Penalty for violation: Violation of O.R.C. 4301.63 will result in a fine of not less than $25 but not more than $100. The court may order that the fine be
paid by the performance of public work at a reasonable hourly rate established by the court and may specify the designated time in which the public work shall be completed.

B. False identification used to purchase alcohol for someone under 21: O.R.C. 4301.633 provides that no person shall knowingly furnish any false information as to the name, age, or other identification of any person under 21 years of age for the purpose of obtaining or with the intent to obtain, beer or intoxicating liquor for a person under 21 years of age, by purchase, or as a gift. **Penalty for violation:** Violation of O.R.C. 4301.633 is a misdemeanor of the first degree. The maximum penalty is imprisonment for not more than six months and a fine not more than $1,000.

C. False identification used to purchase alcohol by someone under 21: O.R.C. 4301.634 provides that no person under the age of 21 years shall knowingly show or give false information concerning the same person's name, age, or other identification for the purpose of purchasing or otherwise obtaining beer or intoxicating liquor in any place in this state where beer or intoxicating liquor is sold under a permit issued by the division of liquor control or sold by the division. **Penalty for violation:** Violation of O.R.C. 4301.634 is a misdemeanor of the first degree, punishable by up to six months imprisonment and fines up to $1,000. If a false or altered state identification card was used in commission of a violation of O.R.C. 4301.634, the punishment is a first degree misdemeanor with a fine of not less than $250 but not more than $1,000 and up to six months imprisonment.

D. Open container in a motor vehicle: O.R.C. 4301.64 prohibits the consumption of beer or intoxicating liquor in a motor vehicle. **Penalty for violation:** Violation of O.R.C. 4301.64 is a misdemeanor of the fourth degree punishable by up to 30 days in jail and a fine up to $250.

E. Furnishing or selling alcohol to someone under 21: O.R.C. 4301.69(A) prohibits any person from selling or furnishing beer or intoxicating liquor to an person under 21 years of age, or buying it for any person under the age of 21. **Penalty for violation:** Violation of O.R.C. 4301.69(A) is a misdemeanor punishable by a fine of at least $500 but not more than $1,000, and up to six months imprisonment.

F. Underage purchase, possession or consumption of alcohol: O.R.C. 4301.69(E) provides that no underage person shall knowingly order, pay for, share the cost of, attempt to purchase, possess, or consume any beer or intoxicating liquor in any public or private place or knowingly be under the influence of any beer or intoxicating liquor unless he or she is accompanied by a parent, spouse, or legal guardian who is not an underage person, or unless the beer or intoxicating liquor is given for religious purposes or by a physician for medical purposes. **Penalty for violation:** Violation of O.R.C. 4301.69(E) is a misdemeanor of the first degree. The maximum penalty is imprisonment for not more than six months and a fine up to $1,000.

G. Driving while intoxicated: O.R.C. 4511.19 prohibits any person from driving a motor vehicle while under the influence of alcohol or drugs. **Penalty for violation:** A violation of O.R.C. Section 4511.19 is a misdemeanor of the first degree, the maximum penalty for which is a jail term of up to six months and a fine up to $1,000. The court may also impose additional fines, community rehabilitation or intervention programs, and suspend or revoke the offender’s driver’s license. Additional penalties exist for repeat offenders of O.R.C. 4511.19.

H. Selling or distributing illicit drugs: O.R.C. 2925.03 prohibits any person from selling or offering to sell any controlled substance, preparing or packaging any controlled substance for sale, or distributing any controlled substances. **Penalty for violation:** Anyone who violates this statute is guilty of drug trafficking. Violation of this statute is a felony, the level of which depends on the specific criteria set forth in O.R.C. 2925.03(C), including type and weight of drug. The minimum penalty for a fifth degree felony can include six to 12 months in jail and/or a fine up to $2,500. The maximum penalty for a first degree felony can include imprisonment up to 10 years and a fine up to $20,000.

I. Possessing or using illicit drugs: O.R.C. 2925.11 prohibits any person from knowingly obtaining, possessing, or using a controlled substance. **Penalty for violation:** Violation of O.R.C. 2925.11 is drug abuse, which may be a misdemeanor or a felony depending on the specific criteria set forth in
O.R.C. 2925.11(C), including type and weight of drug. The minimum penalty, a fourth degree misdemeanor, is punishable by imprisonment of up to 30 days and a fine up to $250. The maximum penalty, a first degree felony, is punishable by up to 10 years in prison and a fine up to $20,000.

J. A complete list of Ohio drug prohibitions can be found in Chapter 2925 of the Ohio Revised Code.

IX. Federal Drug Laws

A. Federal law prohibits the trafficking and illegal possession of controlled substances as outlined in 21 United States Code, Sections 841 and 844.

B. Depending on the amount possessed, first offense maximum penalties for trafficking marijuana range from five years’ imprisonment with a $250,000 fine to imprisonment for life with a $10 million fine for an individual, and from five years imprisonment with a $1 million fine to imprisonment for life with a $50 million fine if not an individual. Also depending on the amount possessed, first offense maximum penalties for trafficking Class I and Class II controlled substances (methamphetamine, heroin, cocaine, cocaine base, PCP, LSD, fentanyl analogue) range from five years’ imprisonment with a $5 million fine to imprisonment for life with a $10 million fine for an individual, and from five years’ imprisonment with a $25 million fine to imprisonment for life with a $50 million fine if not an individual. First offense penalties for simple possession, 21 USC §844, range from at most one years’ imprisonment or at least a $1,000, fine or both; to at most 20 years’ imprisonment and a fine of at least a $1,000.

C. For the most current and complete information regarding Federal penalties for drug trafficking, visit the U.S. Drug Enforcement Administration Federal Trafficking Penalties.

X. Disclaimer

A. This information is provided as a general summary of the major applicable laws. Laws are frequently amended and reinterpreted, and the application of law to specific situations generally requires an analysis of all of the facts and circumstances. This information should not be substituted for specific legal advice.

B. If you are charged with a crime it is a good idea to seek advice of an attorney. Updates to these laws are generally reflected on the websites mentioned here, but individuals are ultimately responsible for knowing the laws. This information should not be substituted for specific legal advice.

C. Ohio State's Code of Student Conduct and university policies and rules are campus behavior and safety standards that may result in sanctions, educational outcomes or penalties that are independent of any criminal considerations.

D. Violation of the laws referenced previously may also be a violation of Ohio State’s Code of Student Conduct and university policies and rules and could result in university sanctions. It should also be noted that the university’s expectations for appropriate behavior are higher than those under the law.

PROCEDURE

Issued: 10/01/1980
Revised: 01/01/2014
Edited: 09/23/2014

I. Process for University Events that Involve Alcohol

A. Colleges and support units seeking to serve alcohol must request approval through the Office of Business and Finance.

B. Students over the legal drinking age seeking to serve alcohol at an event must request approval through the Office of Student Life.
C. At least **three weeks** before the event, apply for university approval if the university event involves serving alcohol outside of a licensed premise. Proof of Liability Insurance may be required of the sponsor of the event.

D. At least **eight weeks** before the event, submit a request for a permit from the Department of Liquor Control if planning an event that involves serving alcohol where there will be charges for anything, such as for a reception, conference registration, food, etc.

E. At least **three weeks** prior to the event, the University Police Special Events Coordinator must be contacted and the sponsoring party must ensure adequate security, provide a safe and secure environment, and follow reasonable risk management procedures as defined by University Police.

II. Violations

A. Any faculty, staff, graduate associates, student employees, students, volunteers, vendors, and visitors found to be in violation of local, state, and/or federal law, or who violate the university’s alcohol or other drug policies, are subject to university disciplinary procedures and/or referral to the appropriate authorities for legal action.

1. Campus disciplinary sanctions include, but are not limited to: written warnings, loss of privileges, probation, participation in an alcohol or other drug assistance or rehabilitation program, suspension, and/or dismissal.

2. Sanctions may also apply to registered student organizations and to off-campus conduct.

3. Additional disciplinary procedures may also be applied from professional schools, National Collegiate Athletic Association (NCAA), and vendors.

B. We value the actions of student “Good Samaritans” or those individuals who are concerned for the health and safety of their peers.

1. The Office of Student Life values the actions of student bystanders who seek medical assistance when warranted from appropriate resources, such as Residence Life staff, police, EMS or other first responders. In the interest of promoting health and safety, the student bystander’s own use of alcohol or drugs, level of intoxication, or impairment generally should not result in any university disciplinary proceeding against that student bystander.

2. When applicable, other violations of the Code of Student Conduct may still result in university disciplinary proceedings.

III. Corrective Action

A. Faculty, staff, graduate associates, student employees, students, volunteers, vendors, and visitors are responsible for complying with all university policies and rules. If alcohol violations occur, corrective action is governed as follows:

1. Students are subject to appropriate discipline by Residence Hall staff or by the Office of Student Conduct.

2. Faculty and staff may be disciplined under all applicable university rules and policies, up to and including termination of employment.

3. Volunteers and vendors are subject to appropriate disciplinary action by the college or unit.

B. Alcohol policy violations can be reported via the university [Anonymous Reporting Line](http://example.com).
# Alcohol and Other Drugs

**Office of Student Life**

Applies to: Faculty, staff, graduate associates, student employees, students, volunteers, vendors, and visitors

## Responsibilities

<table>
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<tr>
<th>Position or Office</th>
<th>Responsibilities</th>
</tr>
</thead>
</table>
| University leaders, managers, and supervisors | 1. Communicate policy expectations.  
2. Hold individuals responsible for compliance.  
3. Communicate policy violations to leaders and managers in specific areas where problems occur. |
| Student Life                                | 1. Communicate policy expectations to the university community.  
2. Consult with students on the policy.  
3. Provide alcohol and other drug education and support.  
4. Review the policy and update as needed.  
5. Address non-employment setting policy violations with students.  
6. Review, and when appropriate, approve student requests to serve alcohol at events. |
| Business and Finance                        | 1. Communicate policy expectations to the university community.  
2. Consult with units on the policy.  
3. Review, and when appropriate, approve college and support unit requests to serve alcohol at event(s). |
| Legal Affairs                               | 1. Communicate policy expectations to the university community.  
2. Consult with units on the policy.  
3. Review authorization forms and update as needed. |
| University Communications                    | 1. Communicate to the university community through an annual notification, which must include the following: standards of conduct; a description of sanctions for violating federal, state, and local law and campus policy; a description of health risks associated with AOD use; and a description of treatment options. |
| Human Resources                             | 1. Communicate policy expectations to the university community.  
2. Consult with units on the policy.  
3. Provide information on support services.  
4. Address and refer policy violations to the appropriate position or office. |
| Employing or volunteer sponsoring unit      | 1. Communicate policy expectations.  
2. Provide information on support services.  
3. Address and refer policy violators to the appropriate position or office.  
4. Report policy violations to the appropriate position or office. |
| Individuals                                 | 1. Comply with the policy.  
2. Inform others about the policy whenever possible.  
3. Use education and support resources as needed. |

## Resources


Authorization to Serve Alcohol Request Form: [legal.osu.edu/pdf/alcohol_authorization.pdf](legal.osu.edu/pdf/alcohol_authorization.pdf)

Drug-Free Workplace policy 7.30: [hr.osu.edu/policy/policy730.pdf](hr.osu.edu/policy/policy730.pdf)

Expenditures policy 4.11: [busfin.osu.edu/FileStore/PDFs/411_Expenditures.pdf](busfin.osu.edu/FileStore/PDFs/411_Expenditures.pdf)

Legal Topics Alcohol on Campus Sites: [legal.osu.edu/legaltopics.php](legal.osu.edu/legaltopics.php)

Ohio Department of Commerce Division of Liquor Control: [com.ohio.gov/liquor/](com.ohio.gov/liquor/)

Ohio Liquor Permit Classes and Fees: [com.ohio.gov/liquor/permitClasses.aspx](com.ohio.gov/liquor/permitClasses.aspx)
Alcohol and Other Drugs

Office of Student Life

Applies to: Faculty, staff, graduate associates, student employees, students, volunteers, vendors, and visitors

Ohio Revised Code: codes.ohio.gov/orc/
Registered Student Organizations: ohiounion.com/get_involved/student_organizations
Student Code of Conduct: studentaffairs.osu.edu/csc/

Contacts

<table>
<thead>
<tr>
<th>Subject</th>
<th>Office</th>
<th>Telephone</th>
<th>E-mail/URL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy questions</td>
<td>Student Wellness Center</td>
<td>614-292-4527</td>
<td>swc.osu.edu/</td>
</tr>
<tr>
<td>Alcohol and other drug coaching/ screenings</td>
<td>Student Wellness Center</td>
<td>614-292-4527</td>
<td><a href="mailto:wellness@osu.edu">wellness@osu.edu</a></td>
</tr>
<tr>
<td>Alcohol permission requests</td>
<td>Office of Business and Finance</td>
<td>614-292-7970</td>
<td><a href="mailto:ASArequests@osu.edu">ASArequests@osu.edu</a></td>
</tr>
<tr>
<td>Code of Student Conduct</td>
<td>Student Conduct</td>
<td>614-292-0748</td>
<td><a href="mailto:studentconduct@osu.edu">studentconduct@osu.edu</a></td>
</tr>
<tr>
<td>College recovery community</td>
<td>Student Wellness Center</td>
<td>614-292-4527</td>
<td><a href="mailto:wellness@osu.edu">wellness@osu.edu</a></td>
</tr>
<tr>
<td>Corrective action for employees</td>
<td>Employee and Labor Relations, Office of Human Resources</td>
<td>614-292-2800</td>
<td><a href="mailto:ohrc@hr.osu.edu">ohrc@hr.osu.edu</a></td>
</tr>
<tr>
<td>Couple and family counseling</td>
<td>Couple and Family Clinic</td>
<td>614-292-3671</td>
<td>cftc.ehe.osu.edu/</td>
</tr>
<tr>
<td>Employee substance abuse</td>
<td>Employee Assistance Program</td>
<td>800-678-6265</td>
<td>osuhealthplan.com/OhioStateEAP/</td>
</tr>
<tr>
<td>Group support</td>
<td>Student Wellness Center</td>
<td>614-292-4527</td>
<td><a href="mailto:wellness@osu.edu">wellness@osu.edu</a></td>
</tr>
<tr>
<td>Psychological services</td>
<td>Anxiety and Stress Disorders Clinic/ Psychological Services Center</td>
<td>614-688-2252, 614-292-2345</td>
<td>psc.psy.ohio-state.edu/anxiety-stress-clinic.php</td>
</tr>
<tr>
<td>Student alcohol, tobacco, and other drugs coordinator</td>
<td>Student Wellness Center</td>
<td>614-292-4527</td>
<td><a href="mailto:wellness@osu.edu">wellness@osu.edu</a></td>
</tr>
<tr>
<td>Student counseling group/ individual</td>
<td>Counseling and Consultation Service</td>
<td>614-292-5766</td>
<td>ccs.osu.edu/</td>
</tr>
<tr>
<td>Student wellness coaching</td>
<td>Student Wellness Center</td>
<td>614-292-4527</td>
<td><a href="mailto:wellness@osu.edu">wellness@osu.edu</a></td>
</tr>
<tr>
<td>University Police special events coordinator</td>
<td>Department of Public Safety</td>
<td>614-688-3211</td>
<td><a href="mailto:specialevents@dps.ohio-state.edu">specialevents@dps.ohio-state.edu</a></td>
</tr>
</tbody>
</table>

History

Issued: 10/01/1980
Revised: 07/01/2010
Revised: 01/01/2014
Edited: 09/23/2014
Alcohol and other drugs affect the health and safety of students, faculty, staff, volunteers, and campus visitors, and are very costly in relationship to campus crime and interference with the learning environment. The Ohio State University is committed to providing a safe, healthy learning community.

### ALCOHOL

<table>
<thead>
<tr>
<th>Risk</th>
<th>Possible Health Effect</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Alcohol Use Disorders:</strong></td>
<td></td>
</tr>
<tr>
<td>Alcoholism &amp; Alcohol Abuse</td>
<td>- Alcohol withdrawal syndrome</td>
</tr>
<tr>
<td></td>
<td>- Cardiomyopathy</td>
</tr>
<tr>
<td></td>
<td>- Certain types of cancer (oral, pharynx, esophagus, larynx, and lung)</td>
</tr>
<tr>
<td></td>
<td>- Cirrhosis</td>
</tr>
<tr>
<td></td>
<td>- Deficiency in thiamine</td>
</tr>
<tr>
<td></td>
<td>- Gastrointestinal disorders</td>
</tr>
<tr>
<td></td>
<td>- Heart Disease</td>
</tr>
<tr>
<td></td>
<td>- Korsakoff's psychosis</td>
</tr>
<tr>
<td></td>
<td>- Learning and memory problems</td>
</tr>
<tr>
<td></td>
<td>- Nerve damage</td>
</tr>
<tr>
<td></td>
<td>- Pancreatitis</td>
</tr>
<tr>
<td></td>
<td>- Permanent damage to brain and liver</td>
</tr>
<tr>
<td></td>
<td>- Wernicke's encephalopathy</td>
</tr>
<tr>
<td><strong>Birth Defects</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Fetal alcohol spectrum disorders</td>
</tr>
<tr>
<td></td>
<td>- Miscarriage</td>
</tr>
<tr>
<td></td>
<td>- Physical and mental birth defects</td>
</tr>
<tr>
<td></td>
<td>- Stillbirth</td>
</tr>
<tr>
<td><strong>Chronic Heavy Drinking</strong></td>
<td></td>
</tr>
<tr>
<td>or Binge Drinking</td>
<td></td>
</tr>
<tr>
<td>Heavy: 14 drinks/week for men;</td>
<td></td>
</tr>
<tr>
<td>7 drinks/week for women</td>
<td>- Alcohol poisoning</td>
</tr>
<tr>
<td>Binge: 5+ drinks for men in 2</td>
<td>- Anemia</td>
</tr>
<tr>
<td>hours, 4+ drinks for women in</td>
<td>- Cancer (correlated with mouth, throat, larynx, esophagus, liver, breast, and colon)</td>
</tr>
<tr>
<td>2 hours</td>
<td>- Cardiovascular disease</td>
</tr>
<tr>
<td></td>
<td>- Dementia</td>
</tr>
<tr>
<td></td>
<td>- Depression</td>
</tr>
<tr>
<td></td>
<td>- Gout</td>
</tr>
<tr>
<td></td>
<td>- High blood pressure</td>
</tr>
<tr>
<td></td>
<td>- Liver disease, heart disease</td>
</tr>
<tr>
<td></td>
<td>- Nerve damage</td>
</tr>
<tr>
<td></td>
<td>- Pancreatitis</td>
</tr>
<tr>
<td></td>
<td>- Sleep disorders</td>
</tr>
<tr>
<td></td>
<td>- STDs and unwanted pregnancy from unsafe sex</td>
</tr>
<tr>
<td></td>
<td>- Stroke</td>
</tr>
<tr>
<td><strong>Intoxication</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Decreased ability to analyze sensory information resulting in disturbed balance,</td>
</tr>
<tr>
<td></td>
<td>slurred speech, blurred vision, heavy sweating, and dulled sensation of pain</td>
</tr>
<tr>
<td></td>
<td>- Dehydration</td>
</tr>
<tr>
<td></td>
<td>- Disrupted balance of minerals in the blood</td>
</tr>
<tr>
<td></td>
<td>- Disrupted judgment</td>
</tr>
<tr>
<td></td>
<td>- Gastritis</td>
</tr>
<tr>
<td></td>
<td>- Hangovers consisting of headache, thirst, nausea and dizziness as well as fatigue</td>
</tr>
<tr>
<td></td>
<td>- Impaired brain function</td>
</tr>
<tr>
<td></td>
<td>- Impaired judgment</td>
</tr>
<tr>
<td></td>
<td>- Impaired motor skills</td>
</tr>
</tbody>
</table>

Office of Student Life
### Alcohol Policy

#### Alcohol and Other Drug Health Risks

<table>
<thead>
<tr>
<th>Risk</th>
<th>Possible Health Effect</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Increased chances of death, accidents, and injuries, falls, sexual victimization, suicide</td>
</tr>
<tr>
<td></td>
<td>• Increased lethargy</td>
</tr>
<tr>
<td></td>
<td>• Inflammation of esophagus</td>
</tr>
<tr>
<td></td>
<td>• Interference with sleep rhythms</td>
</tr>
</tbody>
</table>

### COMMONLY ABUSED DRUGS

<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Health Effect</th>
</tr>
</thead>
</table>
| Anabolic Steroids         | • Aggression or rage  
                            | • Blood clotting and cholesterol changes  
                            | • Delusions  
                            | • Extreme irritability  
                            | • Extreme mood swings  
                            | • Fluid retention  
                            | • For men—shrinkage of the testicles (testicular atrophy), reduced sperm count or infertility, baldness, development of breasts (gynecomastia), increased risk for prostate cancer  
                            | • For women—growth of facial hair, male-pattern baldness, changes in or cessation of the menstrual cycle, enlargement of the clitoris, deepened voice  
                            | • Hypertension  
                            | • Impaired judgment stemming from feelings of invincibility  
                            | • Increased risk of contracting HIV/AIDS or hepatitis  
                            | • Kidney cancer  
                            | • Liver cysts  
                            | • Paranoid jealousy  
                            | • Severe acne  
| Bath Salts                | • Agitation  
                            | • Altered mental state  
                            | • Chest pain  
                            | • Extreme paranoia and delusions  
                            | • Hallucinations  
                            | • Highly addictive  
                            | • Hypertension  
                            | • Increased blood pressure and heart rate  
                            | • Kidney injury  
                            | • Panic attacks  
                            | • Seizures  
                            | • Violent behavior, self-injury, self-mutilation, suicide  
| Cannabinoids (Hashish, Marijuana) | • Anxiety, paranoia and panic attacks  
                            | • **Asthma**  
                            | • Bloodshot eyes  
                            | • **Cancer of the lungs**  
                            | • Difficulty speaking, listening, thinking, and problem solving  
                            | • Distorted perception (sight, sound, time, touch)  
                            | • Dry mouth and throat  
                            | • Impaired complex motor skills  
                            | • Impaired concentration  

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[Office of Student Life]

[The Ohio State University]

Alcohol and Other Drug Health Risks

Revised 01/01/2014, Edited 09/23/2014
## Alcohol Policy
### Alcohol and Other Drug Health Risks

<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Health Effect</th>
</tr>
</thead>
</table>
| **Alcohol**        | - Impaired judgment  
                    | - Increased risk of damaging the lungs and reproductive system  
                    | - Increased heart rate  
                    | - Linked to heart attacks  
                    | - Loss of coordination  
                    | - Lowered sperm production  
                    | - Problems with memory and learning  
                    | - Psychological dependence  
                    | - Respiratory problems: bronchitis, emphysema and bronchial asthma  
| **Depressants**    | - Fatigue; confusion; impaired coordination, memory, judgment; addiction; respiratory depression and arrest; death  
                    | - Barbiturates  
                    | - Depression  
                    | - Dizziness  
                    | - Fever; irritability  
                    | - Life-threatening withdrawal  
                    | - Poor judgment  
                    | - Slurred speech  
                    | - Unusual excitement  
                    | - Benzodiazepines  
                    | - Dizziness  
                    | - Flunitrazepam  
                    | - Memory loss for the time under the drug's effects  
                    | - Urinary retention  
                    | - Visual and gastrointestinal disturbances  
                    | - GHB  
                    | - Coma  
                    | - Death  
                    | - Drowsiness  
                    | - Loss of consciousness  
                    | - Loss of reflexes  
                    | - Nausea/vomitting, headache  
                    | - Seizures  
                    | - Methaqualone  
                    | - Depression  
| **Dextromethorphan (DXM)** | - Body rash/itching  
                    | - Closed-eye hallucination  
                    | - Difficulty breathing  
                    | - Dizziness  
                    | - Drowsiness  
                    | - Gastrointestinal disturbances  
                    | - Memory loss  
                    | - Nausea  
                    | - Numbness  
| **Dissociative Anesthetics** | - Ketamine  
                    | - Altered body image  
                    | - Altered hearing  
                    | - Aphasia  
                    | - Blunted affect  

*The Ohio State University Office of Student Life  
Alcohol and Other Drug Health Risks  
Revised 01/01/2014, Edited 09/23/2014*
<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Health Effect</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>- Blurred vision</td>
</tr>
<tr>
<td></td>
<td>- Delirium</td>
</tr>
<tr>
<td></td>
<td>- Diplopia</td>
</tr>
<tr>
<td></td>
<td>- Dizziness</td>
</tr>
<tr>
<td></td>
<td>- Erythema</td>
</tr>
<tr>
<td></td>
<td>- Euphoria</td>
</tr>
<tr>
<td></td>
<td>- Hallucinations</td>
</tr>
<tr>
<td></td>
<td>- Hypersalivation</td>
</tr>
<tr>
<td></td>
<td>- Hypertension</td>
</tr>
<tr>
<td></td>
<td>- Illusions</td>
</tr>
<tr>
<td></td>
<td>- Impaired attention, memory and judgment</td>
</tr>
<tr>
<td></td>
<td>- Nausea and vomiting</td>
</tr>
<tr>
<td></td>
<td>- Nightmares</td>
</tr>
<tr>
<td></td>
<td>- Nystagmus</td>
</tr>
<tr>
<td></td>
<td>- Pain at injection site</td>
</tr>
<tr>
<td></td>
<td>- Psychomimetic phenomenon</td>
</tr>
<tr>
<td></td>
<td>- Psychomotor retardation</td>
</tr>
<tr>
<td></td>
<td>- Tachycardia</td>
</tr>
<tr>
<td></td>
<td>- Vivid dreams</td>
</tr>
<tr>
<td>PCP and analogs</td>
<td>- Aggression</td>
</tr>
<tr>
<td></td>
<td>- Decrease in blood pressure and heart rate</td>
</tr>
<tr>
<td></td>
<td>- Depression</td>
</tr>
<tr>
<td></td>
<td>- Loss of appetite</td>
</tr>
<tr>
<td></td>
<td>- Panic</td>
</tr>
<tr>
<td></td>
<td>- Violence</td>
</tr>
<tr>
<td>Hallucinogens</td>
<td>- LSD, Mescaline, &amp; Psilocybin</td>
</tr>
<tr>
<td></td>
<td>- Delusions and hallucinations</td>
</tr>
<tr>
<td></td>
<td>- Increased body temperature, heart rate, and blood pressure</td>
</tr>
<tr>
<td></td>
<td>- Loss of appetite</td>
</tr>
<tr>
<td></td>
<td>- Numbness, weakness</td>
</tr>
<tr>
<td></td>
<td>- Sleeplessness</td>
</tr>
<tr>
<td></td>
<td>- Tremors</td>
</tr>
<tr>
<td></td>
<td>- Unpredictable psychological effects, with &quot;trips&quot; lasting about 12 hours</td>
</tr>
<tr>
<td>Mental disorders</td>
<td>- Mental disorders</td>
</tr>
<tr>
<td></td>
<td>- Nervousness, paranoia</td>
</tr>
<tr>
<td>Inhalants</td>
<td>- Aspiration of vomit</td>
</tr>
<tr>
<td></td>
<td>- Birth defects if pregnant</td>
</tr>
<tr>
<td></td>
<td>- Cramps</td>
</tr>
<tr>
<td></td>
<td>- Damage to central nervous system and brain</td>
</tr>
<tr>
<td></td>
<td>- Depression</td>
</tr>
<tr>
<td></td>
<td>- Frostbite</td>
</tr>
<tr>
<td></td>
<td>- Hearing loss</td>
</tr>
<tr>
<td></td>
<td>- Heart failure</td>
</tr>
<tr>
<td></td>
<td>- Hypoxia</td>
</tr>
<tr>
<td></td>
<td>- Kidney damage</td>
</tr>
<tr>
<td></td>
<td>- Limb spasms</td>
</tr>
<tr>
<td></td>
<td>- Memory impairment</td>
</tr>
<tr>
<td></td>
<td>- Muscle weakness</td>
</tr>
</tbody>
</table>
## Alcohol Policy

### Alcohol and Other Drug Health Risks

<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Health Effect</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Opioids</strong></td>
<td>• Unconsciousness</td>
</tr>
<tr>
<td><strong>Heroin</strong></td>
<td>• Coma, unconsciousness</td>
</tr>
<tr>
<td></td>
<td>• Confusion</td>
</tr>
<tr>
<td></td>
<td>• Constipation</td>
</tr>
<tr>
<td></td>
<td>• Depressed breathing so overdose can be fatal</td>
</tr>
<tr>
<td></td>
<td>• Highly addictive and tolerance builds up rapidly</td>
</tr>
<tr>
<td></td>
<td>• Increased risk of infectious diseases such as HIV/AIDS and hepatitis</td>
</tr>
<tr>
<td></td>
<td>• Nausea</td>
</tr>
<tr>
<td></td>
<td>• Sedation</td>
</tr>
<tr>
<td></td>
<td>• Staggering gait</td>
</tr>
<tr>
<td><strong>Stimulants</strong></td>
<td>• Amphetamines</td>
</tr>
<tr>
<td></td>
<td>• Aggression, erratic behavior</td>
</tr>
<tr>
<td></td>
<td>• Bad feelings as drug wears off</td>
</tr>
<tr>
<td></td>
<td>• Convulsions, coma, death</td>
</tr>
<tr>
<td></td>
<td>• Depression</td>
</tr>
<tr>
<td></td>
<td>• Extreme exhaustion</td>
</tr>
<tr>
<td></td>
<td>• Hallucinations</td>
</tr>
<tr>
<td></td>
<td>• Headache</td>
</tr>
<tr>
<td></td>
<td>• Loss of coordination</td>
</tr>
<tr>
<td></td>
<td>• Low blood pressure</td>
</tr>
<tr>
<td></td>
<td>• Nausea</td>
</tr>
<tr>
<td></td>
<td>• Panic and paranoia</td>
</tr>
<tr>
<td></td>
<td>• Physical effects: <a href="#">hyperactivity</a>, <a href="#">dilated pupils</a>, <a href="#">vasoconstriction</a>, blood shot eyes, <a href="#">flushing</a>, restlessness, <a href="#">dry mouth</a>, <a href="#">bruxism</a>, <a href="#">headache</a>, <a href="#">tachycardia</a>, <a href="#">bradycardia</a>, <a href="#">tachypnea</a>, <a href="#">hypertension</a>, <a href="#">hypotension</a>, <a href="#">fever</a>, <a href="#">diaphoresis</a>, <a href="#">diarrhea</a>, <a href="#">constipation</a>, <a href="#">blurred vision</a>, aphasia, dizziness, twitching, insomnia, numbness, palpitations, <a href="#">arrhythmias</a>, <a href="#">tremors</a>, dry and/or itchy skin, <a href="#">acne</a>, <a href="#">pallor</a>, <a href="#">convulsions</a>, and with chronic and/or high doses, <a href="#">seizure</a>, <a href="#">stroke</a>, <a href="#">coma</a>, <a href="#">heart attack</a> and <a href="#">death</a> can occur</td>
</tr>
<tr>
<td></td>
<td>• Psychological effects: <a href="#">euphoria</a>, <a href="#">anxiety</a>, increased <a href="#">libido</a>, <a href="#">alertness</a>, <a href="#">concentration</a>, <a href="#">energy</a>, <a href="#">self-esteem</a>, <a href="#">self-confidence</a>, sociability, <a href="#">irritability</a>, <a href="#">aggression</a>, <a href="#">psychosomatic disorders</a>, <a href="#">psychomotor agitation</a>, <a href="#">grandiosity</a>, repetitive and <a href="#">obsessive</a> behaviors, <a href="#">paranoia</a>, and with chronic and/or high doses, <a href="#">amphetamine psychosis</a> can occur</td>
</tr>
<tr>
<td></td>
<td>• Reduced performance at work, disruption of relationships</td>
</tr>
<tr>
<td></td>
<td>• Twitching/tremors</td>
</tr>
<tr>
<td><strong>Cocaine</strong></td>
<td>• Abdominal pain</td>
</tr>
<tr>
<td></td>
<td>• Anxiety, panic attacks, paranoia</td>
</tr>
<tr>
<td></td>
<td>• Chest pain</td>
</tr>
<tr>
<td></td>
<td>• Cocaine is very addictive and many users quickly develop a strong psychological dependence on it</td>
</tr>
<tr>
<td></td>
<td>• Damage to the veins, leading to ulcers and gangrene, and increased risk of blood-borne infections such as hepatitis or HIV</td>
</tr>
<tr>
<td></td>
<td>• Damage to the lungs</td>
</tr>
<tr>
<td></td>
<td>• Damage to the nasal septum as the drug causes vasoconstriction</td>
</tr>
<tr>
<td></td>
<td>• Feeling constantly run-down when not taking cocaine</td>
</tr>
<tr>
<td></td>
<td>• Headaches</td>
</tr>
<tr>
<td></td>
<td>• Heart attacks</td>
</tr>
<tr>
<td></td>
<td>• Increased body temperature</td>
</tr>
</tbody>
</table>
## Alcohol and Other Drug Health Risks

<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Health Effect</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Long-term changes to the brain, particularly in the brain's 'reward' circuits, which control sense of pleasure, and personality changes</td>
</tr>
<tr>
<td></td>
<td>Loss of libido</td>
</tr>
<tr>
<td></td>
<td>Malnutrition</td>
</tr>
<tr>
<td></td>
<td>Nausea</td>
</tr>
<tr>
<td></td>
<td>Raised heart rate and blood pressure</td>
</tr>
<tr>
<td></td>
<td>Respiratory failure</td>
</tr>
<tr>
<td></td>
<td>Strokes or seizures</td>
</tr>
<tr>
<td></td>
<td>Tolerance builds quickly</td>
</tr>
<tr>
<td>MDMA</td>
<td>Anxiety, panic, confusion</td>
</tr>
<tr>
<td>MDMA</td>
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<td>Depression as drug wears off</td>
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<td>Hyperthermia</td>
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<tr>
<td>MDMA</td>
<td>Impaired memory and learning</td>
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<tr>
<td>MDMA</td>
<td>Increased heart rate and raised blood pressure</td>
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<tr>
<td>MDMA</td>
<td>Increased liver and kidney problems in later life</td>
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<tr>
<td>MDMA</td>
<td>Interferes with body's fluid control mechanisms and salt balance, making it easy to overhydrate and cause the brain to swell</td>
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<tr>
<td>MDMA</td>
<td>Long-term brain changes such as depletion of serotonin, leading to chronic depression, memory impairment, and personality changes</td>
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<tr>
<td>MDMA</td>
<td>Mild hallucinogenic effects</td>
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<td>MDMA</td>
<td>Raised body temperature, leading to dehydration</td>
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<td>MDMA</td>
<td>Renal failure</td>
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<td>Nicotine</td>
<td>Adverse pregnancy outcomes</td>
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<td>Nicotine</td>
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<td>Chronic bronchitis and emphysema</td>
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<td>Nicotine</td>
<td>Increased risk of cancer in almost every organ and tissue of the body, especially cancer of the lung, throat, and stomach</td>
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<td>Comprehensive services</td>
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<td>Dublin Counseling Center</td>
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The Ohio State University Office of Student Life
Community Resources

Revised 01/01/2014, Edited 09/23/2014
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<th>Subject</th>
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<th>Telephone</th>
<th>Website</th>
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<tr>
<td>Substance abuse counseling Outpatient programs</td>
<td>House of Hope for Alcoholics</td>
<td>614-276-4840 Intake</td>
<td>hofhope.org</td>
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<td>Detoxification DUI offender programs</td>
<td>Jewish Family Services</td>
<td>614-559-0124</td>
<td>jfscolumbus.org</td>
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<td>Substance abuse counseling</td>
<td>Maryhaven</td>
<td>614-445-8131</td>
<td>maryhaven.com/</td>
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<td>Substance abuse education/prevention Inpatient substance abuse treatment facilities</td>
<td>Montalvo-Crumbley and Associates, LLC</td>
<td>614-365-1919</td>
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<td>Substance abuse counseling (Hispanic and Latino)</td>
<td>Nar-Anon Family Groups</td>
<td>614-470-3428</td>
<td>nar-anon.org</td>
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<td>Substance abuse counseling</td>
<td>Neighborhood House</td>
<td>614-252-4941</td>
<td>nhwa.org/</td>
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<td>Adult intensive outpatient programs</td>
<td>Neil Kennedy Recovery Clinic</td>
<td>614-210-0416</td>
<td>nkrc.org</td>
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<td>Adult residential treatment facility</td>
<td>North Central Mental Health Services</td>
<td>614-299-6600</td>
<td>ncmhs.org</td>
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<td>Substance abuse counseling</td>
<td>North Community Counseling Centers</td>
<td>614-846-2588 ext. 2223</td>
<td>northcommunity.com</td>
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<td>Substance abuse counseling education/prevention</td>
<td>Northwest Counseling Services</td>
<td>614-457-7876 ext. 332</td>
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<td>Substance abuse counseling education/prevention</td>
<td>Ohio Physicians Health Program</td>
<td>614-841-9690</td>
<td>ophp.org/</td>
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## Community Resources

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<th>Subject</th>
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<tr>
<td>Substance abuse drop in services</td>
<td>PEER Center</td>
<td>614-453-4840</td>
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<td>Opioid detox</td>
<td>Rehabilitation Care Group</td>
<td>614-901-0590</td>
<td>treatmentcanwork.com/</td>
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<td>Outpatient Residential treatment Adult and Family, Older Adult and AOD</td>
<td>Southeast, Inc.</td>
<td>614-444-0800, 614-225-0990</td>
<td>southeastinc.com</td>
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<td>Veterans support (all areas: detox, counseling)</td>
<td>United States Department of Veterans Affairs</td>
<td>614-257-5406</td>
<td>columbus.va.gov</td>
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<tr>
<td>Substance abuse education/prevention</td>
<td>Urban Minority Alcoholism and Drug Abuse Outreach Program of Franklin County Inc.</td>
<td>614-227-9694</td>
<td>umadaopfc.com</td>
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</table>
REPORTS AVAILABLE

Each year, an email notification is made to all students, staff, and employees that provides the website address to access this report. Copies of this annual report may requested from the following offices:

UNIVERSITY POLICE- [MANSFIELD]

Sgt. Jeff Hoffer, OSU Campus Police
# 159 Riedl Hall 1760 University Drive Mansfield, Ohio 44906
419-755-4210
hoffer.30@osu.edu

CRIME STATISTICS CHART [B, D, E, G]

<table>
<thead>
<tr>
<th>Crimes Reported</th>
<th>Year</th>
<th>Campus (not including residence facility) Crime Reported</th>
<th>Campus (residence facilities only)</th>
<th>CAMPUS TOTAL</th>
<th>Non-Campus [A, F]</th>
<th>Public Property [A]</th>
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### Hate Crimes [C]:

2017: There were Zero reportable hate crimes

2016: There were Zero reportable hate crimes

2015: There were Zero reportable hate crimes
## ARRESTS AND DISCIPLINARY REFERRALS

<table>
<thead>
<tr>
<th>Crimes Reported</th>
<th>Year</th>
<th>Campus (not including residence facility) Crime Reported</th>
<th>Campus (residence facilities only)</th>
<th>CAMPUS TOTAL</th>
<th>Non-Campus [A, F]</th>
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DEPARTMENT OF EDUCATION CLERY DEFINITIONS

CAMPUS

1. Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution’s educational purposes, including residence halls; and

2. Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

NON-CAMPUS

1. Any building or property owned or controlled by a student organization that is officially recognized by the institution; or

2. Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

PUBLIC PROPERTY

All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. Public property, for purposes of data collection and this report, does not include businesses or private residences adjacent to the campus.

FOOTNOTES

A. "Public Property" and "Non-Campus" statistics include police reports taken from suburban municipalities, county law enforcement, and Mansfield and Ontario Police, Richland County Sheriff’s Office, and Ohio State Highway Patrol. Every effort has been made to comply with the definitions contained in the Handbook for Campus Crime Reporting, however Public Property statistics provided by outside agencies are not independently verified by the university, and may include reports of crimes that occurred in private residences or businesses or in other "non-campus" locations.

B. Municipal and county law enforcement agencies provide statistics according to F.B.I. Uniform Crime Reporting (U.C.R.) requirements. Sex Offenses have been re-categorized pursuant to the Uniform Crime Reporting National Incident Based Reporting System (NIBRS), as required by the Campus Security Act.

C. Hate crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim’s actual or perceived race (RA), religion (RE), sexual orientation (SO), gender (GE), gender identity (GI), ethnicity (ET), national origin (NO), or disability (DB). Reportable hate crimes include the offenses of Aggravated Assault, Arson, Burglary, Manslaughter-Negligent, Murder and Non-Negligent Manslaughter, Motor Vehicle Theft, Robbery, Forcible Sex Offenses, Non-Forcible Sex Offenses, other hate crimes involving bodily injury, Larceny-Theft, Intimidation, Destruction/Damage/Vandalism of Property, and Simple Assault.

D. These statistics reflect the most current data provided to the university. To the extent any of the crime statistics differ from previous reports, the figures in this year’s report reflect the most current data provided to the university.

E. Statistics may include reports that have been made to campus security authorities other than the Ohio State University police or municipal or county law enforcement agencies, including, but not limited to: Student Conduct and University Housing. Although these reports are not always reported to, or independently investigate and verified by university, municipal, or county law enforcement agencies as having occurred, lack of verification does not necessarily reflect on the report's veracity.

F. "Non-campus” statistics may include statistics from foreign law enforcement agencies for properties used during study abroad trips or other foreign activities involving students. Statistics reported by foreign law enforcement agencies are not independently verified by the university.

G. Reported crimes may involve individuals not associated with The Ohio State University.

H. Rape 2017 occurred in 2016, reported to police in 2017
2018 ANNUAL FIRE SAFETY REPORT

OHIO STATE UNIVERSITY
MANSFIELD

DURING AN EMERGENCY
DIAL 9-1-1

To report that a fire has occurred on campus (non-emergency), contact OSU Police at
(419 755-4210)
INTRODUCTION

Fire safety is everyone’s responsibility. Together, we can foster a culture of fire prevention and promote the safety and well-being of our campus community.

PURPOSE

This report provides information and data pertaining to fire safety at The Ohio State University Mansfield Campus. The data and information contained in this document are reported annually in compliance with legal requirements set forth by the Higher Education Opportunity Act.

Information in this report, as well as the Ohio State University Annual Campus Security Report, aim to provide the information and data required by Federal law, as well as the situational awareness required to further develop and enhance the culture of safety and preparedness on the Ohio State Mansfield campus.

For further information or questions pertaining to information submitted in this report, please call (419) 755-4210.

HIGHER EDUCATION OPPORTUNITY ACT

DEFINITIONS

Cause of fire — The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature (34 C.F.R. 668.49 (a)).

Fire — Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner (34 C.F.R. 668.49 (a)).

Fire drill — A supervised practice of a mandatory evacuation of a building for a fire (34 C.F.R. 668.49 (a)).

Fire log — (1) An institution that maintains on-campus student housing facilities must maintain a written, easily understood fire log that records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. This log must include the nature, date, time, and general location of each fire.(2) An institution must make an entry or an addition to an entry to the log within two business days, as defined under §668.46(a), of the receipt of the information.(3) An institution must make the fire log for the most recent 60-day period open to public inspection during normal business hours. The institution must make any portion of the log older than 60 days available within two business days of a request for public inspection.(4) An institution must make an annual report to the campus community on the fires recorded in the fire log. This requirement may be satisfied by the annual fire safety report described in paragraph (b) of this section (34 C.F.R. 668.49 (d)).

Fire–related death — Any instance in which a person — (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) Dies within one year of injuries sustained as a result of the fire (34 C.F.R. 668.49 (a)).

Fire–related injury — Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters, or any other individuals (34 C.F.R. 668.49 (a)).

Fire safety system — Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire (34 C.F.R. 668.49 (a)).

Fire statistics — (1) An institution must report statistics for each on-campus student housing facility, for the three most recent calendar years for which data are available, concerning — (i) The number of fires and the cause of each fire; (ii) The number of persons who received fire-related injuries that resulted in treatment at a medical facility, including at an on-campus health center; (iii) The number of deaths related to a fire; and (iv) The value of property damage caused by a fire. (2) An institution is required to submit
a copy of the fire statistics in paragraph (c)(1) of this section to the Secretary on an annual basis (34 C.F.R. 668.49 (c)).

Value of property damage — The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption (34 C.F.R. 668.49 (a)).

FIRE PREVENTION

DEPARTMENT OF PUBLIC SAFETY

The Ohio State University Mansfield is a diverse and exciting environment immersed in the riches of academic achievement, advanced research, healthcare, and world-class activities and events.

The university strives to promote safety on campus and works to implement programs aimed at preventing fires and the devastating impacts they may have on our campus community. All members of the campus community, including students, faculty, staff and visitors can contribute to fire prevention and safety; working together, we can make this a safer campus for all to enjoy. This report provides information to the university community that describes activities, policies, and capabilities maintained and undertaken by the Ohio State to promote the health and welfare of our campus community and to help prevent or mitigate the impact of fires on campus.

BUILDING INSPECTIONS

The Ohio State University takes an active role in fire prevention. This is accomplished in many ways and requires the collaborative efforts of individuals and departments across the campus community along with partnering agencies such as the Mansfield Fire Department and State of Ohio Fire Marshal.

Of all activities undertaken to prevent fire, building inspections and plan review provide the best opportunity to ensure our community is adequately mitigated and protected in the event of a fire.

Building inspections allow Ohio State to monitor and maintain its buildings for compliance with the Ohio Fire Code, local ordinances, Ohio State policies, and national standards promulgated by the National Fire Protection Association (NFPA).

During inspections, compliance is promoted by noting deficiencies, assigning corrective actions, highlighting positive efforts, and developing and enhancing relationships with building tenants and managers. During the inspection process, follow-up inspections and communications ensure that issues are addressed in a timely and collaborative manner.

The building inspection process also allows university staff to become familiar with building systems and locations of fire safety equipment. This knowledge assists local first responders when responding to alarms, fires, and other incidents on campus. Interoperable radio communications between Ohio State and the Mansfield Fire Department also assist in that process.

FIRE SAFETY SYSTEMS AND FIRE DRILLS

Fire safety systems and fire drills work together to promote the safety and wellness of our students, faculty, staff, and visitors on-campus.

Fire safety systems provide detection capabilities, fire suppression, and the opportunity to evacuate a building early in the onset of a fire. Molyet Village Apartments are equipped with smoke detectors.

Fire drills, conducted quarterly at Molyet Village, educate and empower our students, faculty, staff, and visitors with the familiarization required to evacuate in the event of an actual fire on campus.

These drills highlight exit locations, stairwell access, protective actions, and safe areas of refuge away from the impacted building. Each year, hall directors and resident advisors are required to attend training that includes information about their duties and responsibilities during fire alarms and fire drills.

FIRE SAFETY EDUCATION AND TRAINING

Ohio State offers safety discussions, training, and educational opportunities to students, faculty, and staff across campus.

Education and training events help institutionalize the culture of preparedness and fire safety on campus. Education and training programs assist students, faculty, and staff in developing the confidence and knowledge required to safely act during the event of a fire or other emergency.
The combination of fire prevention training programs and fire drills specifically focused and targeted towards evacuation provide the best opportunity to preserve life and avoid injury in the event of a fire incident on campus.

Education and training events are collaborative efforts between the OSU Police, Student Life, and the Mansfield Fire Department.

Students living in Molyet Village are provided required training regarding fire drills and fire safety procedures at the beginning of the fall semester.

In addition, policies and procedures for evacuating residence halls are taught to students during these meetings. Topics of instruction include mandatory evacuations under alarm conditions and the university consequences of not evacuating, roles and responsibilities of Resident Advisors, 9-1-1 dialing procedures, investigation and confirmation of alarms, building fire safety systems, and safe fire prevention practices.

Evacuations are mandatory for all students in residence halls when a fire alarm is activated. Failure to evacuate is a violation of the Ohio State Residence Hall Handbook and may be investigated or result in sanctions by Ohio State Student Conduct.

Ohio State is required by federal law to annually disclose statistical data on all fires that occur in on-campus student housing facilities. To report that a fire has occurred on campus (non-emergency), please contact OSU Police at (419) 755-4210. In the event of an emergency, call 9-1-1. Provide as much information as possible about the location, date, time, and cause of the fire.

**FUTURE IMPROVEMENTS IN FIRE SAFETY**

Ohio State strives to continuously improve its fire prevention and safety efforts. Future fire prevention efforts at the university will continue to aim at the sustainment of fire prevention activities and assessment and adoption of new fire safety practices and education opportunities in the future.

Feedback and comments on current or future fire prevention activities is a proactive way to become involved in the fire prevention efforts at Ohio State. If you would like to provide feedback on any of our current programs or activities, or would like to suggest new ideas for fire prevention programs, please contact OSU Police at (419) 755-4210.

**FIRE POLICIES**

In order to ensure that fire safety issues are adequately addressed and to ensure that fires in on-campus housing are included in the statistics provided by this report, students, faculty, and staff should report any incidence of fire to OSU Police by dialing (419) 755-4210. These policies apply in all university buildings, including on-campus student housing facilities.

Smoking
- Smoking is prohibited within all University buildings and student housing facilities.

Open Flames
- Open flames, candles, candle warmers, or incense are prohibited in residence halls, academic, and administrative buildings.

Cooking Appliances
- There are no cooking appliances allowed in residence halls (toaster ovens, hot plates, open coil burners etc.).

Grilling
- Charcoal grilling is prohibited on campus, propane is authorized if handheld fire protection is available and safe distances from buildings are observed. Request for permission must be submitted to OSU Police at least 2 weeks in advance of the event.

Electrical Safety
- Ensure electrical circuits are not overloaded.
- Ensure all electrical appliances are UL rated, and do not overload circuits.
- Ensure extension cords are UL rated and do not extend into other rooms through doors, windows, or stairwells.
- Ensure festive lighting is UL rated.

Fire Safety Systems
- Do not tamper with fire protection systems. Ensure they are not obstructed from view or access. All alarm systems must be kept free of storage materials and remain readily accessible.
- Fire and smoke barrier doors must be closed at all times.
• Storage of items may not be within 24 inches of ceilings, block exits, stairwells, extinguishers, or fire alarm pull stations in any building on campus.

Flammable Liquids
• Flammable liquids storage is prohibited in all residence halls and office buildings on campus unless stored in a flammable liquid cabinet.

Space Heaters
• UL rated space heaters must be UL certified and have tip over protection. Kerosene heaters are prohibited in all university buildings.

Holiday Decorations
• Holiday decorations must not impede fire safety devices such as exit signs, sprinkler systems, smoke alarms, strobe lights or any other device.

“THE OHIO STATE UNIVERSITY RESIDENCE HALL HANDBOOK, COMMUNITY STANDARDS OF CONDUCT”

3.4 Room Furnishings
(b) Lofts constructed and/or purchased or rented must meet the following requirements:
  iii. The resident must be able to provide proof of fire retardancy.

5.2 Guest Safety and Security
Hosts are responsible for their guests’ behavior, and guests must behave in a manner consistent with Community Standards of Conduct, including, but not limited to, the following:
(a) Hosts are responsible for ensuring that guests are aware of fire evacuation and safety procedures in the event of emergency.

7.1 911 Emergency Telephone Network
Dialing 911 in a non-emergency situation is prohibited by the university and by law. University Police may be contacted in a non-emergency by dialing 292-2121. Use 911 when immediate assistance is required for medical emergencies and to report all fires.

7.3 Fire Prevention
Each residence hall adheres to the specific regulations concerning fire prevention and safety that are mandated by the Ohio Fire Code. Violations of these regulations are violations of state law.
(a) Residents, in addition to Fire Code stipulations, are prohibited from the use of halogen bulbs and incense.
(b) Setting fires in the residence halls or trash rooms is prohibited and is punishable under the Ohio Fire Code. This includes, but is not limited to, igniting bulletin boards, wall coverings, trash containers, and door decorations. The police will be involved in investigating all fire incidents.
(c) Pulling a fire alarm or falsely reporting an emergency to the police or fire department is prohibited and is punishable under the Ohio Fire Code.
  i. Residents of a room or suite may be charged for unnecessary fire safety visits when it is determined that the smoke detector in an individual room was intentionally or negligently activated.
  ii. The unauthorized use, tampering, or damage to emergency or safety equipment, including, but not limited to, smoke detectors, fire extinguishers, building fire hose connections, and sprinkler systems is prohibited and is punishable under the Ohio Fire Code.
(d) Obstructing or disobeying emergency evacuation procedures or drills is prohibited under the Ohio Fire Code. If fire alarm bells are ringing in a building, residents must evacuate the building.
(e) The Ohio Fire Code prohibits the use of gas or charcoal grills on patios and balconies of all multi-unit resident complexes. Grills may be used only when beyond 25 feet from any building and/or window.
(f) Using items such as candles, incense, torches, or any item with an open flame, which, by nature of their use, may be left
unattended, poses a fire hazard and therefore is not permitted in residence halls and/or apartments, whether indoors or outdoors.

7.5 Personal Safety
(b) Paper, fishnets, parachutes, flags, tapestries, or other combustible items must not be hung from or attached to room ceilings; they constitute a fire hazard.
(c) Using doors with security alarms is prohibited except during emergency evacuation. Because they prevent the spread of smoke and fire, fire doors or locked doors may never be propped open.

STUDENT HOUSING EVACUATIONS
In addition to adhering to fire policies, students, faculty, and staff must also understand and practice policies regarding activities during the course of a fire at Ohio State.

If a student discovers smoke or fire, immediately pull the nearest fire alarm and evacuate the building. Upon exit, dial 9-1-1 to report the fire.

Residence hall occupants should become familiar with evacuation routes and procedures for their buildings. In general, any student residing in or present in a university residence hall must evacuate the building when a fire alarm sounds using stairwells and exits.

All students should know and memorize two exits from the building, and understand an evacuation may require you to evacuate a smoke filled area. In the case of smoke, stay low and check all doors before proceeding to an exit.

Windows may also be an exit option in some buildings. Should you need to exit from a window, verbally summon the assistance of a first responder before attempting to exit a building from a window.

Upon exiting the residence hall, students must move to a location away from the building and fire equipment until notified that the building is clear to be re-occupied by first responders.

After evacuating, if you know of a resident that may still be in the impacted building, provide that information to first responders by giving the name and location of the individual so they may assist them.

Please refer to the Residence Hall Handbook to review residence hall fire policies and evacuation procedures.

FIRE STATISTICS AND FIRE LOG
Ohio State Police, maintains a written Fire Log that records required incident information concerning fires that occur in on-campus student housing facilities.

In addition to the Fire Log, the university is required to provide an annual report to the campus community on the fires recorded in the Fire Log. The Fire Statistics section is intended to satisfy this requirement and contains information about all fire recorded in the Fire Log.

The Fire Log provides the date reported, nature, date the fire occurred, time, and general location of each fire. The university is required to update the Fire Log within two business days of receiving the information about a fire in an on-campus housing facility.

The Fire Log will be open to public inspection for the most recent 60-day period during normal business hours. Any portion of the Fire Log older than 60 days will be made available within two business days of a request for public inspection.

The Fire Log is available for public inspection through the Department of Public Safety located in # 159 Riedl hall 1760 University Drive Mansfield, Ohio 44906.

To report that a fire has occurred on campus (non-emergency) so that it may be included in the Fire Log, please contact OSU Police at (419) 755-4210. In the event of an emergency, please call 9-1-1.
## 2017

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