

NON-COMPETITIVE GRANT FORM

(This form is to be submitted to the Business Office)

There are two types of non-competitive grants. One is for **publication** costs (pages charges, reprints, illustration, etc.) and is limited to \$300 for an article or chapter and \$500 for a book. A new request should be filed for each publication. There is no yearly limit on the number of publications supported. The second type is for **travel** (beyond the current \$1,000 limit), **supplies/books**, and **supplemental funding** to an existing grant and is limited to \$300/year/individual.

Name

Date

Rank and Department

I am requesting funding in the amount of \$
and itemize expenses or attach receipts or invoices):

for (briefly explain job relatedness

Signature of Applicant:

Date

Approved

Disapproved

Signature:

Date:

Comments:

Business Office Use Only

Balance in Non-Competitive funds as of date of request \$_____