

FACULTY CONCERN FORM

Please use this form to convey any class or other concerns about a student.

Date of Submission: _____

Initial Referral Previously Referred

STUDENT INFORMATION

STUDENT NAME: _____ STUDENT ID: _____ COURSE _____

Concerns (please check all that apply). This student:

CLASS CONCERNS:

- is not attending class regularly
- is routinely late for class
- is disruptive or rude in class
- sleeps in class
- is disrespectful in communication with instructor
- neglects to finish and/or turn in assigned work
- is routinely not prepared for class
- requires study skills assistance,
- needs to participate more actively in class
- should improve the quality of assignments
- has low test scores
- seems academically underprepared to be successful in the class
- is not utilizing the services of the Conard Learning Center as recommended
- Other, or further explanation of concerns (use back if necessary)

OTHER CONCERNS (As expressed by student):

- is uncertain about career goals
- is not adapting socially to the academic environment
- has indicated difficulty with regulation of medications
- is allowing extra-curricular activities to interfere with academic progress
- has conflicts with work
- has personal problems (family members, home, etc.) that appear to be interfering with social and academic development
- has expressed concern with personal financial issues
- has expressed mental health related concerns
- Other, or further explanation of concerns (use back if necessary)

ADDITIONAL INFORMATION

Faculty Name: _____ Faculty Email _____

What attempts have you made to communicate with the student about the concern? _____

Has the student disclosed the presence of a physical, learning, or mental disability/illness? Yes No

May we reference your concern in our contact with this student? Yes No

I would like to be notified of follow up with this student? Yes No

Please submit to: Donna Hight, Ph.D., Chief Student Life Officer, Room 104, Riedl Hall,
or via email at hight.6@osu.edu

Other Comments or Further Explanation:

For Department Use Only

Telephone call made to student

Email sent to student

Letter sent to Student

Referred to_____

Other:_____